



**DERMATOLOGY NURSES' ASSOCIATION
 MARRIOTT WARDMAN PARK
 WASHINGTON, DC
 FEBRUARY 27 - MARCH 2, 2019**

- Payment Terms
- Furniture
- Carpet
- Cleaning
- Rental Units
- Cabinets
- Graphics
- Union Regulations
- Labor/Lift
- Accessible Storage
- Non Official
- Shipping Information
- Material Handling
- Limits of Liability

Official Service Contractor

Brede/Allied Convention Service, Inc. Phone: 407-851-0261
 2502 Lake Orange Drive Fax: 407-859-3904
 Orlando FL 32837 Email: info@bredeallied.com

Exhibit Management Contact

Tom Greene Phone: 856-256-2367
 DNA Corporate Relations Manager Email: tgreene@dnanurse.org
 East Holly Ave/Box 56
 Pitman, NJ 08071

Exhibit Information

Backwall Drape: Teal/Black/White Siderail Drape: Teal
 Exhibit Hall Carpet: Multi-colored
 Aisle Carpet Color: N/A
 Booth Package: 1-i.d. sign showing company name & booth number

Important Dates (Check all order forms for additional deadlines)

Non Official Exhibitor Appointed Contractor :	Monday	January 28, 2019
Fabric Displays Order Deadline	Monday	January 28, 2019
Brede/Allied Advanced Order Deadline:	Wednesday	February 13, 2019
Advance Freight Deadline: (without surcharge)	Wednesday	February 13, 2019
<u>Exhibitor Setup:</u>	Tuesday	February 26, 2019 11:00 AM — 5:00 PM
<u>Exhibit Hours:</u>	Wednesday	February 27, 2019 10:15 AM — 12:00 PM
	Wednesday	February 27, 2019 2:30 PM — 3:30 PM
	Thursday	February 28, 2019 9:00 AM — 10:30 AM
	Thursday	February 28, 2019 2:00 PM — 3:00 PM
<u>Exhibitor Move-out:</u>	Thursday	February 28, 2019 3:00 PM — 8:00 PM
<u>Freight Re-Route Time:</u>	Thursday	February 28, 2019 8:00 PM



Find more on Bredeallied.com

Shipping Information

ADVANCE WAREHOUSE: Company Name, Booth Number
 DNA 2019
 Brede/Allied
 @ YRC
 7600 Preston Drive
 Landover, MD 20785

SHOW SITE: Company Name, Booth Number
 DNA 2019
 Brede/Allied
 @ Marriott Wardman Park
 2660 Woodley Rd, NW
 Washington, DC 20008



Payment Authorization

TERMS:

THIS FORM ALONG WITH YOUR ORDER, CHECK AND/OR CREDIT CARD INFORMATION FOR PAYMENT MUST BE RETURNED TO BREDE/ALLIED AT THE ADDRESS ABOVE. A CREDIT CARD ON FILE IS REQUIRED WHEN USING BREDE/ALLIED. ORDERS RECEIVED WITHOUT PAYMENT AND CREDIT CARD AUTHORIZATION WILL NOT BE PROCESSED.

- By submitting this form or ordering materials or services from Brede/Allied, you agree to the terms set forth in this service manual.
- **To receive discount pricing, order forms and full payment must be received by the deadline date on each form.** Purchase Orders are not considered advance payment. Payment may be made by company check credit card authorization or wire transfer**. Any additional costs incurred for orders or services placed at show site, including labor and material handling, are due and payable upon presentation of the invoice. All adjustments must be made at show site. **ABSOLUTELY NO CREDITS WILL BE ISSUED AFTER SHOW CLOSING.**
- *All accounts must be settled at the Brede/Allied service desk prior to show closing. Your show site representative must be made aware of this policy and have means of payment, unless credit card authorization below is signed. It is the responsibility of your show site representative to review the Statement of Account prior to the close of the show. ABSOLUTELY NO CREDITS WILL BE ISSUED AFTER FEBRUARY 28, 2019.*
- The exhibiting firm is primarily responsible for payment of all charges.
- NOTE: RENTAL ITEMS NOT ORDERED, YET FOUND IN BOOTHS, ARE INVOICED AT "STANDARD-FLOOR" PRICING.
- INTERNATIONAL EXHIBITORS: **We require 100% pre-payment of advance orders.** Payment must be rendered by cash, check payable in U.S. dollars drawn on a U.S. account, American Express, MasterCard, Discover or Visa credit cards.

PAYMENT INFORMATION

CREDIT CARD INFORMATION - CREDIT CARD IS REQUIRED FOR SERVICES RENDERED:

We authorize Brede/Allied to charge any additional amounts incurred by me or my show representative, including material handling and labor charges. If credit card is declined, Standard-Floor pricing prevails and a \$35.00 service charge will be added.

Charge to: (check one) ___ MasterCard ___ Visa ___ American Express ___ Discover

Account Number _____ Expiration Date _____ CVS# _____

Card Holder Name: _____ Signature: _____

Card Holder Billing Address: _____ City/State/Zip: _____

Card Holder Phone: _____ Fax: _____

Card Holder Email: _____

CHECK PAYMENT OPTION : Made Payable to: Allied Convention Service, Inc. and drawn in US funds.

Check # _____ Date _____ Amount \$ _____

****Wire Transfers are available. Please contact Customer Service for details.**

ORDER SUMMARY

<i>Furniture (Brede/Allied Only)</i>	\$ _____	<i>Labor (estimate)</i>	\$ _____
<i>Carpet</i>	\$ _____	<i>Material Handling (estimate)</i>	\$ _____
<i>Custom Rental Exhibits</i>	\$ _____	<i>Other Brede/Allied Services</i>	\$ _____
<i>Cleaning</i>	\$ _____	Total Due	\$ _____
<i>Graphics</i>	\$ _____		

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

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Find more on Bredeallied.com



Furniture and Accessories

Tables

Qty	Item	Advance	Standard	Subtotal
30" High Display Tables (includes white vinyl top, 3 side drape)				
___	4' x 2' draped	\$ 144.25	\$ 187.75	\$ _____
___	6' x 2' draped	\$ 179.25	\$ 233.25	\$ _____
___	8' x 2' draped	\$ 206.75	\$ 269.00	\$ _____
___	4th side drape	\$ 54.00	\$ 70.25	\$ _____
___	4' x 2' undraped	\$ 108.25	\$ 140.75	\$ _____
___	6' x 2' undraped	\$ 134.50	\$ 175.00	\$ _____
___	8' x 2' undraped	\$ 155.25	\$ 202.00	\$ _____
42" High Display Tables (includes white vinyl top, 3 side drape)				
___	4' x 2' draped	\$ 206.75	\$ 269.00	\$ _____
___	6' x 2' draped	\$ 217.75	\$ 283.25	\$ _____
___	8' x 2' draped	\$ 255.25	\$ 332.00	\$ _____
___	4th side drape	\$ 54.00	\$ 70.25	\$ _____
___	4' x 2' undraped	\$ 155.25	\$ 202.00	\$ _____
___	6' x 2' undraped	\$ 163.50	\$ 212.75	\$ _____
___	8' x 2' undraped	\$ 191.50	\$ 249.00	\$ _____
12" Tabletop Risers (includes white vinyl top)				
___	4' one step riser	\$ 50.75	\$ 66.00	\$ _____
___	6' one step riser	\$ 66.25	\$ 86.25	\$ _____

Select Table Drape Color

___ Black ___ Blue ___ Burgundy ___ Forest Green ___ Gold
 ___ Gray ___ Plum ___ Red ___ Teal ___ White

Accessories

Qty	Item	Advance	Standard	Subtotal
___	Padded Arm Chair-Gray	\$ 88.50	\$ 115.25	\$ _____
___	Padded Side Chair-Gray	\$ 65.00	\$ 84.50	\$ _____
___	Counter Stool with Back	\$ 106.25	\$ 138.25	\$ _____
___	Swivel Chair-Gray	\$ 98.50	\$ 128.25	\$ _____
___	30"x30" Pedestal Table	\$ 138.00	\$ 179.50	\$ _____
___	30"x42" Pedestal Table	\$ 187.50	\$ 243.75	\$ _____
___	Wastebasket	\$ 28.50	\$ 37.25	\$ _____
___	Easel	\$ 58.00	\$ 75.50	\$ _____
___	Clothing Rack	\$ 228.25	\$ 296.75	\$ _____
___	22"x28" Sign Frame	\$ 98.00	\$ 127.50	\$ _____
___	Bag Rack	\$ 144.25	\$ 187.75	\$ _____
___	Literature Rack	\$ 219.75	\$ 285.75	\$ _____
___	Waterfall Rack	\$ 144.25	\$ 187.75	\$ _____
___	Tackboard 8'x4' (horizontal only)	\$ 202.75	\$ 263.75	\$ _____
Special Drapery				
___	3' high Special Drapery	\$ 23.00	\$ 30.00	\$ _____
___	8' high Special Drapery	\$ 26.75	\$ 35.00	\$ _____

Select Special Drape Color

___ Black ___ Blue ___ Burgundy ___ Forest Green ___ Gold
 ___ Gray ___ Plum ___ Red ___ Teal ___ White

Important Notes

- Orders cancelled after delivery will be charged 50% of the original price.
- A credit card on file is required when using Brede/Allied.
- All charges must be paid prior to close of show.
- Payment Authorization must be completed to process orders. Orders received without full payment or credit card will not be processed.

Form
 Total

Subtotal \$ _____
 5.75% Sales Tax \$ _____
 Est. Total \$ _____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

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Find more on Bredeallied.com

Carpet

Cleaning is not included with carpet orders. Please see Cleaning form.



Carpet Package

Qty	Size (Carpet & Padding)	Advance	Standard	Subtotal
_____	10' x 10'	\$ 414.50	\$ 539.00	\$ _____
_____	10' x 20'	\$ 829.00	\$ 1078.00	\$ _____
_____	10' x 30'	\$ 1243.50	\$ 1617.00	\$ _____
_____	10' x 40'	\$ 1658.00	\$ 2156.00	\$ _____

Standard Carpeting

Qty	Size (Carpet Only)	Advance	Standard	Subtotal
_____	10' x 10'	\$ 214.50	\$ 279.00	\$ _____
_____	10' x 20'	\$ 429.00	\$ 558.00	\$ _____
_____	10' x 30'	\$ 643.50	\$ 837.00	\$ _____
_____	10' x 40'	\$ 858.00	\$ 1116.00	\$ _____

- Standard carpets ordered in multiples of 2 or more do not include seaming and exact color match is not guaranteed.

Cut & Fitted

Qty	Option	Size	Advance	Standard	Subtotal
_____	Cut & Fit to Booth Space <i>(per 10' increments)</i>	Size: _____ x _____ <i>(100 sq. ft. minimum)</i>	\$ 5.25 <i>per sq. ft.</i>	\$ 6.85 <i>per sq. ft.</i>	\$ _____

- Rental price includes laying, tape, visqueen and removal.
- Rental prices are quoted per square foot-to figure total square feet, multiply length x width + total square feet.

Options

Select from Standard Colors (if no color is selected, show colors will prevail.)

___ Black ___ Blue ___ Burgundy ___ Forest Green ___ Gold
 ___ Gray ___ Plum ___ Red ___ Teal

Qty	Option	Size	Advance	Standard	Subtotal
_____	Carpet Padding	Size: _____ x _____	\$ 2.00	\$ 2.60	\$ _____
_____	Visqueen	Size: _____ x _____	\$ 1.25 <i>per sq. ft.</i>	\$ 1.65 <i>per sq. ft.</i>	\$ _____

Important Notes

- Orders cancelled after delivery will be charged 50% of the original price.
- All carpets ordered from us are installed clean. You may want to order cleaning services for debris created during set-up.
- All charges must be paid prior to close of show.
- Payment Authorization must be completed to process orders. Orders received without full payment or credit card will not be processed.

We will be bringing our own carpet.

Form Total

Subtotal	\$ _____
5.75% Sales Tax	\$ _____
Est. Total	\$ _____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

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Custom Carpet



Custom Carpeting

DELUXE plush carpet is available on a rental basis. All prices quoted for rental include installation, poly covering for protection and removal. An upgraded 28 oz. carpet is available in the colors below. Swatches will be sent to you upon request.

Minimum order for premium carpet is 20' x 20' (400 square feet).

NOTE: Include a floor plan if additional carpet is required to cover steps, skids and display fixtures. A quotation will be forwarded to you before we proceed.

Options

Select from Custom Colors

<input type="checkbox"/> Black	<input type="checkbox"/> Burgundy	<input type="checkbox"/> Charcoal	<input type="checkbox"/> Colony Blue	<input type="checkbox"/> Emerald	
<input type="checkbox"/> French Beige	<input type="checkbox"/> Gray Pearl	<input type="checkbox"/> Navy	<input type="checkbox"/> Red	<input type="checkbox"/> White	
Qty	Option	Size	Advance Price	Standard Price	Subtotal
_____	Carpet	Size: _____ x _____	\$ 5.70	\$ 7.45	\$ _____
_____	Carpet Padding	Size: _____ x _____	\$ 2.00	\$ 2.60	\$ _____
			<i>per sq. ft.</i>	<i>per sq. ft.</i>	



NO CREDITS WILL BE ISSUED AFTER ORDER HAS BEEN PROCESSED.

Important Notes

- Calculate to the next full foot.
- To guarantee availability, **orders must be received by February 13, 2019.**
- Cancelled orders for custom carpet will be charged 100%.
- All charges must be paid prior to close of show.
- Payment Authorization must be completed to process orders. Orders received without full payment or credit card will not be processed.

Form Total

Subtotal	\$ _____
5.75% Sales Tax	\$ _____
Est. Total	\$ _____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

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Booth Cleaning

Minimum 100 square feet per day	Advance Price	Standard Price
Vacuum Once before show opens. Includes emptying of wastebaskets.	\$.74 per sq. ft.	\$.96 per sq. ft.
Vacuum before show opens and daily thereafter (# DAYS). Includes emptying of wastebaskets.	\$.60 per sq. ft.	\$.78 per sq. ft.

Booth Size (sq. ft.)	Rate	# Days	Subtotal
_____	X _____	X _____	= \$ _____

Note: There will be an additional labor charge for cleaning carpets that are subjected to excessive wear- and -tear such as wood or metal shavings generated by demonstrations in the booth or food sampling.

Porter Service

Porter Service Consists of an assigned person cleaning your booth during show hours.

4 hour Minimum	Advance Price	Standard Price
Straight time rate 8am-4:30pm, Monday-Friday	\$ 46.50 per hour	\$ 60.50 per hour
Over time rate All other hours weekday, Saturday, Sunday & Holidays	\$ 93.00 per hour	\$ 121.00 per hour

Days: _____ Hours _____ @ \$ _____ per day = \$ _____

Important Notes

- Vacuuming/sweeping of booths & emptying of wastebaskets is not included in your booth space rental.
- All carpets ordered from us are installed clean. You may want to order cleaning services for debris created during set-up.
- A credit card on file is required when using Brede/Allied.
- All charges must be paid prior to close of show.
- Our exclusive cleaning contract for this show will not permit other service contractors to provide this service.

Form Total

Subtotal \$ _____
 Est. Total \$ _____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

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Find more on Bredeallied.com

Basic Rental Exhibits



Exhibits Include

- Standard Expo Carpeting
- 1m Cabinet
- Gray or White Hardwall Panels
- Install and dismantle exhibit
- Header—One line with block letters (see below to order header)

Note: Electricity is NOT included with Rental

HEADER COPY *(Please print clearly):*

(logos & special lettering available at an additional cost. Call for quote.)

Email proof to: _____

Rates

Qty	Item	Advance	Standard	Subtotal
_____	Plan A - 10' x 10'	\$ 2662.75	\$ 3461.75	\$ _____
_____	Plan B - 10' x 10'	\$ 2547.00	\$ 3311.25	\$ _____
_____	Plan C - 10' x 10'	\$ 3039.00	\$ 3950.75	\$ _____
_____	Plan D - 10' x 20'	\$ 3994.00	\$ 5192.25	\$ _____
_____	Plan E - 10' x 20'	\$ 4341.25	\$ 5643.75	\$ _____
_____	Plan F - 10' x 20'	\$ 4862.25	\$ 6321.00	\$ _____

Additional Options

Qty	Item	Advance	Standard	Subtotal
_____	Standard Counter	\$ 315.75	\$ 410.50	\$ _____
_____	1M Adjustable Shelf	\$ 67.25	\$ 87.50	\$ _____
_____	Spot Light (use w/ rental only)	\$ 107.00	\$ 139.25	\$ _____
_____	Velcro Panels (choose below)	\$ 178.00	\$ 231.50	\$ _____
_____	Black _____ Blue _____ Gray (additional color options available)			

Additional Booth furnishings can be found throughout this exhibitor manual. Look for upgraded carpet, carpet padding, graphics, chairs, etc.

Color Options

HARDWALL PANELS

_____ Gray _____ White

CARPET SELECTION

_____ Black _____ Blue _____ Burgundy
 _____ Forest Green _____ Gold _____ Gray
 _____ Plum _____ Red _____ Teal

Interested in a Custom Exhibit?

Email: info@bredeallied.com



Find more on Bredeallied.com

Important Notes

- Rental Booths require pre-payment and include a 100% cancellation policy.
- A credit card on file is required when using Brede/Allied.

Form Total

Subtotal \$ _____
 5.75% Sales Tax \$ _____
 Est. Total \$ _____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

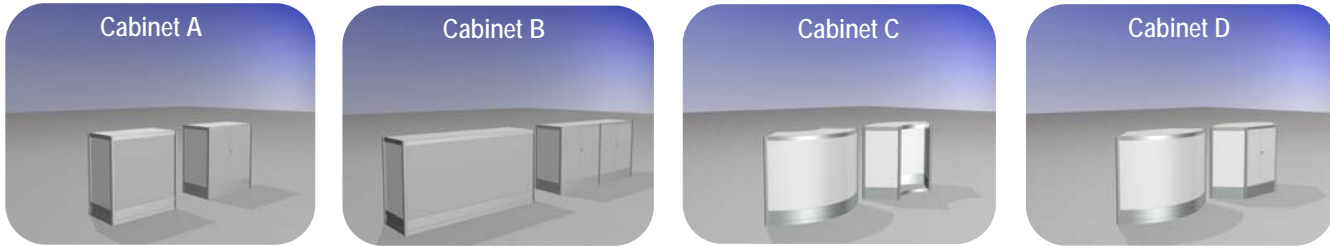
COMPANY NAME: _____ BOOTH# _____

dna

Cabinets & Gondolas



Cabinets



Standard Cabinets are constructed with white panels in a silver frame. Other options, shapes & sizes are available. Brede/Allied can also use your artwork to produce graphics for cabinet fronts & sides. Contact Customer Service for a quote.

Qty	Cabinet	Advance	Standard	Subtotal
_____	Cabinet A - 40"x20"x41"h	\$ 315.75	\$ 410.50	\$ _____
_____	Cabinet B - 80"x20"x41"h	\$ 631.00	\$ 820.50	\$ _____
_____	Cabinet C - 61"x20"x41"h (open back)	\$ 503.00	\$ 654.00	\$ _____
_____	Cabinet D - 61"x20"x41"h (locking doors)	\$ 560.50	\$ 728.75	\$ _____

Gondolas



All Gondolas are 1 meter wide, have standard white panels & shelves.

Qty	Single-sided Gondola	Advance	Standard	Subtotal
_____	4'h - 40"x20"(base)x48"h, with 2 shelves	\$ 376.50	\$ 489.50	\$ _____
_____	6'h - 40"x20"(base)x72"h, with 3 shelves	\$ 434.25	\$ 564.75	\$ _____
Qty	Double-sided Gondola	Advance	Standard	Subtotal
_____	4'h - 40"x40"(base)x48"h, with 4 shelves	\$ 521.25	\$ 677.75	\$ _____
_____	6'h - 40"x24"(base)x72"h, with 6 shelves	\$ 637.00	\$ 828.25	\$ _____

Standard Gondolas are constructed with white panels in a silver frame with white shelves. Other options & sizes are available. Brede/Allied can also use your artwork to produce graphics for gondola fronts & backs. Contact Customer Service for a quote.

Important Notes

- Orders cancelled after delivery will be charged 50% of the original price.
- A credit card on file is required when using Brede/Allied.
- All charges must be paid prior to close of show.

Form
 Total

Subtotal	\$ _____
5.75% Sales Tax	\$ _____
Est. Total	\$ _____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

dna





Fabric Displays

(For Purchase)

Brede/Allied can provide you with high quality digital signs and graphics to enhance the overall image of your booth. Prices below are for the output only of your fully prepared digital files, standard single sided graphics. Double sided graphics are available for 50% more of the original price.



10' Straight Fabric Display Wall
 or
 20' Straight Fabric Display Wall

- Custom Fabric Display created from your fully prepared digital artwork
- Graphics size 10' Straight 114"w x 91"h
 Graphics size 20' Straight 234"w x 88.5"h
- Pillow-cased fabric stretches around easily assembled aluminum frame
- Display includes printed fabric graphic & aluminum frame
- Assembly & Dismantle also included at first use



10' Curved Fabric Display Wall
 or
 20' Curved Fabric Display Wall

- Custom Fabric Display created from your fully prepared digital artwork
- Graphics size 10' Straight 124"w x 91"h
 Graphics size 20' Straight 248"w x 91"h
- Pillow-cased fabric stretches around easily assembled aluminum frame
- Display includes printed fabric graphic & aluminum frame
- Assembly & Dismantle also included at first use



6' Table Cover
 or
 8' Table Cover

- Available for standard 6' or 8'w x 30"h tables
- Custom image is printed on all sides, a template will be provided
- Graphic sizes -
 126.25"w x 84"h (for 6' table)
 150.5"w x 84"h (for 8' table)



2'x7.5' Fabric Easy Stand
 or
 4'x7.5' Fabric Easy Stand

- Custom Fabric Display created from your fully prepared digital artwork
- Graphics size 2' x 7.5'
 Graphics size 4' x 7.5'
 Fabric stretch pillow case
- Display includes printed fabric graphic & aluminum frame
- Assembly & Dismantle also included at first use



Rates	Qty	Item	Advance	Standard	Subtotal
		10'x8' Straight Wall	\$ 1669.25	\$ 2504.00	
		20'x8' Straight Wall	\$ 3263.50	\$ 4895.25	
		10'x8' Curved Wall	\$ 1669.25	\$ 2504.00	
		20'x8' Curved Wall	\$ 3263.50	\$ 4895.25	
		6' Table Cover	\$ 495.00	\$ 742.50	
		8' Table Cover	\$ 694.75	\$ 1042.25	
		2'x7.5' Fabric Stand	\$ 275.75	\$ 413.75	
		4'x7.5' Fabric Stand	\$ 555.75	\$ 833.75	

- ➔ To guarantee availability, **orders must be received by January 28, 2019.**
- ➔ Actual structure may be smaller than dimensions noted, in order to fit within the booth space.
- ➔ Don't forget to take your new fabric display with you or make arrangements to ship it to your office after the show.
- ➔ See Art Specifications on Graphics Form

Important Notes

- Prices noted are for Output Only of your fully prepared Digital Artwork. Layout, composition or file manipulation of any kind, if required will be billed at a rate of \$150.00 per hour.
- Custom styles & sizes are available. Please contact info@bredeallied.com
- Graphics require prepayment and include a 100% cancellation policy.
- A credit card on file is required when using Brede/Allied.

Form Total

Subtotal	\$	_____
5.75% Sales Tax	\$	_____
Est. Total	\$	_____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

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IT SHOWS WHEN YOU USE BREDE / ALLIED

Find more on Bredeallied.com

Graphics



Brede/Allied can provide you with high quality digital signs and graphics to enhance the overall image of your booth. Prices below are for the output only of your fully prepared digital files, standard single sided graphics. Double sided graphics are available for 50% more of the original price.

Standard Signs	Qty	Size	Advance	Standard	Subtotal	Qty	Size	Advance	Standard	Subtotal
	_____	11"x14"	\$ 92.25	\$ 138.50	_____	_____	22"x28"	\$ 133.75	\$ 200.75	_____
	_____	14"x22"	\$ 121.25	\$ 182.00	_____	_____	28"x44"	\$ 193.75	\$ 290.75	_____

Custom Size Graphics <small>(10 sq ft minimum order)</small>	Length (feet)	Width	Square	Advance	Standard	Subtotal	
	_____ x _____		= _____ x _____	\$ 23.00 per sq ft	\$ 34.50 per sq ft	_____	
	<input type="checkbox"/> Banner	<input type="checkbox"/> Foamcore	<input type="checkbox"/> Ultraboard	<input type="checkbox"/> Plexi	<input type="checkbox"/> Showcard	<input type="checkbox"/> Sintra	<input type="checkbox"/> Other _____

Art Specifications

ARTWORK AND OTHER FILES

- **We use Adobe Creative Cloud.** Please do not send Corel Draw files.
- **Acceptable graphic file formats:** Illustrator (*.ai or *.eps), InDesign (*.indd), PDF, and Photoshop (*.psd, *.tif, *.jpg)
 - o **Note:** The acceptable print resolution for PSD, TIF or JPG is no less than 150ppi and no greater than 300ppi.
- **Acceptable color mode:** CMYK (files sent in RGB will be converted to CMYK, and colors may shift slightly as a result)
- Provide all fonts used in your artwork or **convert all text to outlines.**
- **InDesign files** must be packaged with linked files and fonts used in the document.
- **Acceptable font types:** TrueType (.tt) and OpenType (.ot)
 - o **Mac users:** we cannot install *.dfont or PostScript, please do not send unless you have TrueType or OpenType.
- **If you require color matching, please provide Pantone Solid Color values or send a hardcopy of the item to match to.**
- Please provide any relevant Word, Excel, or PowerPoint documents that you need to have made into signs.

HOW TO SEND FILES

CD-R/RW DVD-R/RW Flash Drive Email (10mb or under only)

Upload to ftp: transfer.bredeallied.com Send a download link to your files

Important Notes

- Prices noted are for Output Only of your fully prepared Digital Artwork. Layout, composition or file manipulation of any kind, if required will be billed at a rate of \$150.00 per hour.
- Custom styles & sizes are available. Please contact info@bredeallied.com
- Graphics require prepayment and include a 100% cancellation policy.
- A credit card on file is required when using Brede/Allied.

Form Total

Subtotal	\$	_____
5.75% Sales Tax	\$	_____
Est. Total	\$	_____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

dna

IT SHOWS WHEN YOU USE BREDE / ALLIED



Find more on Bredeallied.com

D.C. Area Labor Guidelines



To assist you in planning for your participation in this convention, we're certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand the jurisdictions the various unions have we ask you to read the following:

Material Handling:

Brede/Allied has the responsibility of receiving and handling all exhibit material and empty containers. It is Brede/Allied's responsibility to manage the docks and schedule vehicles for the smooth and efficient move-in and move-out of the exposition. Brede/Allied will not be responsible, however; for any material they do not handle.

Teamsters Local 639 claims jurisdiction over all unloading and reloading of freight, exhibit materials, product and empty containers and related equipment. They also have jurisdiction over all material handling equipment including but not limited to forklifts, tow motors, dollies, pallet jacks etc. An exhibitor may hand-carry in one trip any material that does not require the use of wheels or other material moving devices.

Booth Labor:

Carpenters Local Union 491 claims jurisdiction over setup and dismantling of exhibits including signs and laying of carpet. This does not apply to the unpacking and placement of your product. Up to two (2) full time employees may work without carpenter labor for one (1) hour on the move-in and one (1) hour on the move-out. Once this time has expired and work to complete the exhibit remains, the exhibitor must hire carpenter labor from the service contractor in order to complete the work.

Safety:

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Brede/Allied cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in the assembly/dismantle of your booth, please order labor on the Labor Order form included in this kit and the necessary ladders and tools will be provided.

Gratuities:

Brede/Allied requests that exhibitors do not tip our employees. Do not give coffee breaks other than mid-morning and mid-afternoon when union employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a Brede/Allied supervisor. Employees of Brede/Allied are paid at an excellent wage scale denoting a professional status and we feel that tipping is not necessary. That applies to all Brede/Allied employees.

In General:

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed directly to Brede/Allied management personnel. It is recommended that any questions arising with regard to union jurisdictions or practices should be directed to a management representative of Brede/Allied.



Labor/Forklift



Labor/
 Forklift
 Rates

	Labor Hours	Per Laborer, Per Hour	5K Forklift, with Driver			
STRAIGHT TIME	8am-4:30pm, Monday-Friday	\$ 126.50	\$ 221.50			
OVERTIME	All other hours, Monday-Friday & all day Saturday, Sunday & Holidays	\$ 189.75	\$ 284.75			
Labor	Option (A or B)	Dates Required	Time	# Laborers Requested	Total Estimated Hours	Total Cost
Installation					=	\$
Dismantle					=	\$
Forklift Labor						
Installation					=	\$
Dismantle					=	\$

Option A:
 Brede/Allied
 Supervised

- All work performed & supervised by Brede/Allied Personnel.
- Charge for supervisory service is 30% of total daily of labor bill, with a \$126.50 minimum.
- Work performed under Brede/Allied supervision is straight time when possible.

An outbound Bill of Lading must be completed and turned in at the Brede/Allied Service Desk.

Installation

Shipped to ___ Warehouse ___ Show site Special Equipment Required:
 Scheduled Delivery Date ___/___/___
 Shipment : ___ Crates ___ Boxes ___ Carpet/Pad
 Carpet (if not shipped): ___ from Brede/Allied ___ None
 Blueprints/Instructions: ___ Attached ___ with Display (Crate # ___)
 Electrical Under Carpet? ___ Yes ___ No

Dismantle

Ship to: _____
 Attn: _____
 Address: _____
 City, ST, Zip: _____
 Official Show Carrier: ___ Ground ___ Air Telephone Number: _____
 Other Carrier: _____

OR

Option B:
 Exhibitor
 Supervised

- All work is performed under direction of the exhibitor.
- Exhibitor must meet labor at the Brede/Allied Service Desk at scheduled time.

Show Site contact: _____

Phone #: _____

**Important
 Notes**

- Starting time can be guaranteed only when labor is ordered for 8am.
- Labor will not be assigned until the exhibitor reports to the service/labor desk.
- Labor & services ordered by other contractors, must be authorized, in writing, prior to show set up by the exhibiting company. A certificate of insurance must also be presented to Brede/Allied prior to any other contractor beginning work on the show floor. Payment for labor & services is the responsibility of the exhibitor.
- A credit card on file is required when using Brede/Allied.
- Labor orders must be canceled 24 hours prior to ordered time or a minimum of 1 hour per laborer ordered will be charged.
- All labor is billed on a 1 laborer, 1 hr minimum. No shows will be billed at the minimum per laborer rate.
- All charges must be paid prior to close of show.

Form
 Total

Subtotal \$ _____

Est. Total \$ _____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

dna



Accessible Storage



THIS IS NOT AN ORDER FORM. THIS SERVICE MUST BE ORDERED ON SITE.

An accessible storage area will be available at the facility, whenever possible, for the exhibitor's literature and giveaway items. Brede/Allied staff will be available to access storage items during show hours, one hour prior to show opening and 1/2 hour after show closing each day. Due to fire regulations and for security purposes, NO large deliveries can be made during show hours. Only items that can be hand-carried from the storage area to the booth will be delivered during show hours. All materials in storage on the last day of the show will be returned to designated booths at the close of the show. Show Management reserves the right to stop deliveries at any time during show hours, so please schedule deliveries prior to the show opening each day. **PLEASE NOTE:** This is Accessible Storage, not Secured Storage. This is not Empty Storage. Accessible Storage items may not be the first items returned to your booth at the close of the show.

Rates

SET UP:	One time set up charge of:	\$145.00
STORAGE:	<u>Size of Storage Space (sq. ft.)</u>	<u>Rate (per day)</u>
	0-25	\$145.00
	26-50	\$217.50
	51-100	\$290.00
	101-150	\$362.25
	151-200	\$437.50
ACCESS RATES:	There is a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed.	
ACCESS CHARGES:		
Straight Time:	8am-4:30pm, Monday-Friday	\$126.50
Overtime:	All other hours, Monday-Friday & All day Saturday, Sunday & Holidays	\$189.75

All goods stored with Brede/Allied are stored at your own risk. Accessible storage is intended strictly for giveaway items. Valuables should not be placed in Accessible Storage. We shall not be liable for any injury, loss, theft or destruction, including but not limited to act, breach of contract, breach of warranty, water, condensation, fires, floods, Acts of God, or any act beyond our sole control. We are not liable for any direct, consequential or incidental damages nor for loss which may be incurred. We are not liable for or chargeable with any loss of sales, income, resale, commissions or brokerage, for any freight or drayage.



Find more on Bredeallied.com



Request For Set-Up By Non-Official Exhibitor Appointed Contractor

The unpacking, assembling, dismantling, and packing of displays and equipment must be done by the correct type of Union labor. Brede Exposition Services/Allied Convention Service, Inc., the official contractor, will have skilled craftsmen available to assist Exhibitors. Arrangements for labor should be made through Brede/Allied in advance whenever possible. Official labor forms are included in this Exhibitor Service Manual.

Exceptions to the foregoing will be considered only in cases where permission has been requested in writing by the Exhibitor and received by Brede/Allied no later than **January 28, 2019**. Exceptions will be granted only if it will not interfere with or prejudice the orderly set-up, interim service, or dismantling of the Exposition. An exception will not be granted if it is inconsistent with the commitments made and obligations assumed by Management in any contact with service contractors of its lease with the **Marriott Wardman Park**. For services such as electrical, plumbing, telephone, drayage, rigging and booth cleaning, no exception will be made, and the contractor designated by Management will be used.

All agents representing the Exhibitor must be fully identified by the official Management badge. All agents or representatives who are performing services other than the Exhibitor's own employees must provide Brede/Allied with **Certificates of Insurance naming Brede Exposition Services/Allied Convention Service, Inc., Anthony J. Jannetti, Inc., DNA 2019 and the Marriott Wardman Park as additional insured's** at the time that a request for an exception is made. These Certificates of Insurance must include public liability and property damage insurance for at least \$1,000,000, and workmen's compensation insurance in accordance with local law.

Exhibitors wishing to use a contractor other than Brede/Allied to set up and dismantle their exhibits must fill out this form and return to us no later than the date shown above. If this form and the certificate of insurance from the non-official contractor are not received by **January 28, 2019**, your non-official contractor will be allowed to supervise only. All labor must then be hired from Brede/Allied for installation and dismantle of the exhibit. There are no exceptions after the deadline date. Submit this form and a Certificate of Insurance via email, fax or US Mail.



Find more on Bredeallied.com

EVENT	DNA 2019	
COMPANY NAME	_____	BOOTH # _____
NON-OFFICIAL CONTRACTOR	_____	
CONTRACTOR ADDRESS	_____	
EMAIL	_____	
PHONE#	FAX#	_____
ESTIMATED ARRIVAL AT SHOW	# OF WORKERS	_____
AUTHORIZED BY	TITLE	_____

Procedures and Regulations For Non-Official Exhibitor Appointed Contractors



If an exhibitor plans to use a contractor other than Brede/Allied to unpack, erect, assemble, dismantle, or pack displays and/or equipment, or wishes to appoint a contractor to perform other services (except those for which no exception is allowed), the following regulations and procedures apply:

- **The exhibiting firm must send notification of their selected contractor to Brede/Allied by January 28, 2019 (notification from the exhibitor's contractor is not acceptable).**
- **Prior to January 28, 2019, furnish Brede/Allied with the name of all contractors, including address, phone number and primary contact person, the name(s) of the contractor's on site supervisor(s), and any additional employees who will be working in the Convention Center/Hotel, plus the nature of the services being performed.**
- **The non-official exhibitor appointed contractor (any contractor who will be performing services for the exhibitor in the Convention Center/Hotel) must provide Brede/Allied with a proper Certificate of Insurance by January 28, 2019. No exceptions after the deadline date. Also, the contractor must provide DNA with a list of other clients the contractors will serve.**
- **All non-official exhibitor appointed contractors must abide by the Union Jurisdiction in force and observe the facility's regulations and DNA's 2019 Rules and Regulations.**
- All non-official exhibitor appointed contractors will be permitted to maintain their check in desk and service desk only within the **confines of their clients' display space**, and **shall not** maintain a desk in the aisles of the DNA 2019, exposition floor. Brede/Allied *may* provide an area for ladder and job box storage.
- **Brede/Allied has been deemed the official cleaning contractor. Outside contractors or exhibitors will not be permitted to provide cleaning service to their contracted booth space.**



Shipping Information



Brede/Allied will receive your shipment(s) either in advance at our local warehouse or directly at the exhibit site. You may ship via the carrier of your choice. Ship prepaid, collect shipments will not be accepted.

SHIPPING INFORMATION	
<p><u>Advance Warehouse:</u> Must arrive no later than, Wednesday, February 13, 2019 to obtain advance pricing.</p>	<p>DNA 2019 Company Name & Booth # Brede/Allied @ YRC 7600 Preston Drive Landover, MD 20785</p>
<p><u>Direct - Show Site:</u> Must not arrive prior to, Tuesday, February 26, 2019.</p>	<p>DNA 2019 Company Name & Booth # Brede/Allied @ Marriott Wardman Park 2660 Woodley Rd, NW Washington, DC 20008</p>



Find more on Bredeallied.com

For rates see the Material Handling Order Form.

ADVANCE SHIPMENTS TO BREDE/ALLIED WAREHOUSE - crates, cartons, fiber cases only:

Rates include:

- Unloading crated materials. The warehouse cannot receive uncrated shipments.
- Storing at the warehouse for up to 30 days.
- Reloading onto our trucks and delivery to the exhibit site.
- Unloading materials and delivery to your booth.
- Picking up, storing and returning empty shipping containers.
- Reloading out freight for return onto your carrier

DIRECT SHIPMENTS TO EXHIBIT SITE:

Rates include:

- Unloading materials and delivery to your booth.
- Picking up, storing and returning empty shipping containers.
- Reloading equipment for return to your specified destination.

Shipping Information (continued)

Read the "LIMITS OF LIABILITY & RESPONSIBILITY" form included in this service manual for extremely important information concerning shipping and Material Handling.

Please prepay all shipping charges. Brede/Allied cannot accept or be responsible for collect shipments.

All shipments must have a bill of lading or delivery slip showing the number of pieces, weight and type of merchandise. Upon shipping, immediately send copies of bills of lading to Brede/Allied and the name of your on-site representative.

Certified weight receipts are required for all shipments. Brede/Allied will estimate weight for private vehicles without certified weight receipts.

Separate mixed van shipments between crated and uncrated and clearly identify the weights of each bill of lading.

All shipments must be consigned C/O Brede/Allied to enable us to accept them for handling. Convention centers and hotels will not accept direct shipments consigned to them, as they have no facilities for receiving or storing freight.

Labor and equipment for unloading and loading are included in the Material Handling rates. Labor and equipment will be available for uncrating, unskidding, assembling, positioning, leveling, dismantling, recrating and reskidding machinery and/or equipment of exhibitors. Place your orders for this labor with the "Labor" order form included in this service manual.

If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Shipping cartons will be picked up, stored and returned after the show if they are affixed with "Empty" labels by the exhibitor. These labels will be available at the Brede/Allied service desk and are for **empty storage only**.

Shipping information, bills of lading and labels will be available at the Brede/Allied service desk. *Exhibitors selecting non-official carriers will need to make their own arrangements for pick-up.*





DERMATOLOGY NURSES' ASSOCIATION®

EXHIBITION MATERIAL

FOR ADVANCE SHIPMENT ONLY

MUST ARRIVE NO LATER THAN FEBRUARY 13, 2019, TO OBTAIN ADVANCE PRICING

COMPANY NAME: _____ Booth # _____

DNA 2019
BREDE/ALLIED
@ YRC
7600 PRESTON DRIVE
LANDOVER, MD 20785

NUMBER OF PIECES: _____ NO. _____ OF _____

Brede EXPOSITION SERVICES
Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
info@bredeallied.com



DERMATOLOGY NURSES' ASSOCIATION®

EXHIBITION MATERIAL

FOR ADVANCE SHIPMENT ONLY

MUST ARRIVE NO LATER THAN FEBRUARY 13, 2019, TO OBTAIN ADVANCE PRICING

COMPANY NAME: _____ Booth # _____

DNA 2019
BREDE/ALLIED
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7600 PRESTON DRIVE
LANDOVER, MD 20785

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Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
info@bredeallied.com

Important note: Hazardous materials will not be accepted at the warehouse.



DERMATOLOGY NURSES' ASSOCIATION®

EXHIBITION MATERIAL

FOR DIRECT SHIPMENT ONLY
MUST NOT ARRIVE PRIOR TO FEBRUARY 26, 2019

COMPANY NAME: _____ Booth # _____

DNA 2019

BREDE/ALLIED

@ MARRIOTT WARDMAN PARK

2660 WOODLEY RD, NW

WASHINGTON, DC 20008

NUMBER OF PIECES: _____ NO. _____ OF _____

Brede EXPOSITION SERVICES
Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
info@bredeallied.com



DERMATOLOGY NURSES' ASSOCIATION®

EXHIBITION MATERIAL

FOR DIRECT SHIPMENT ONLY
MUST NOT ARRIVE PRIOR TO FEBRUARY 26, 2019

COMPANY NAME: _____ Booth # _____

DNA 2019

BREDE/ALLIED

@ MARRIOTT WARDMAN PARK

2660 WOODLEY RD, NW

WASHINGTON, DC 20008

NUMBER OF PIECES: _____ NO. _____ OF _____

Brede EXPOSITION SERVICES
Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
info@bredeallied.com

Important note: Hazardous materials will not be accepted at the show site.



Material Handling

Rates include all labor and equipment required to unload shipment, store up to 30 days in advance at the warehouse address, deliver to booth, handle empty containers to and from storage and remove from booth for reloading onto outbound carriers. Material Handling services, whether used completely or in part only, are offered as a package and the charges will be based on the total weight of the inbound shipment, rounded off to the next cwt. Material handling rates are billed per shipment.

Description	Rate per cwt	Minimum Charge
	200 lb minimum charge	
Advance to Warehouse: Crated/Skidded	\$ 134.25	\$ 268.50
Direct to Show site: Crated/Skidded	\$ 134.25	\$ 268.50
Advance to Warehouse: Special Handling	\$ 166.50	\$ 333.00
Direct to Show site: Special Handling	\$ 166.50	\$ 333.00
Direct to Show site: Uncrated, Un-skidded, or Wrapped	\$ 188.00	\$ 376.00
Direct/Advance: Carpet and/or Padding: Special Handling	\$ 166.50	\$ 333.00
Freight not received at warehouse prior to the deadline date [See Shipping Instructions & Material Handling information form] and freight received at Show site after show opening- add to above rates.	Warehouse: \$ 32.25	\$ 64.50
	Show Site \$ 32.25	\$ 64.50
Small Package Fee: applies to a show site delivery of a single piece shipment from UPS or FedEx weighing less than 35lbs.	\$55.00 each	

Additional Services (order at show site)		
Shrink Wrap	\$ 75.00 per skid	
Metal Banding	\$ 75.00 per skid	

Calculate Estimated Material Handling Charges

Carrier(s)	Tracking #	Date of Arrival	# Pieces	Est. Weight cwt	Rate per cwt	Estimated Cost 200 lb minimum
					X	=
					X	=
					X	=
					TOTAL	

Show site Contact _____ Show site Phone _____

Please check that you agree to our Payment Authorization Terms and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____

dna



Find more on Bredeallied.com

Material Handling Definition, Policies & Guidelines

- * Material Handling (also known as "drayage") is the moving of exhibit materials from one location to another and the associated fees for such service. Whether you ship to the advance warehouse or directly to show site, your materials still need to get to your booth location. Material handling services include the accepting of your material either at the warehouse or at show site, delivery to your booth, storage of empty containers during the show, returning empty containers at the close of the show, picking up your packaged materials, returning them to the dock and loading on the carrier of your choice. Material handling charges are *in addition* to any shipping charges you may incur from the carrier (trucking company, UPS, FedEx, etc.) you select.
- * Shipments should not be addressed to the Hotel or Convention Center, as they do not have the facilities to receive such shipments and may refuse them, prior to the installation of the show.
- * Remove all outdated shipping labels prior to shipment.
- * Please forward copies of all bills of lading to Brede/Allied. This will assist in the tracing of shipment if necessary. Please be certain that all bills of lading have the waybill number on them, since tracing cannot be done without these. Copies of the bills of lading should also be given to your representative attending the show.
- * Any shipment requiring special handling due to length, width, height or weight will be handled on a time and material basis. Please see the Special Handling definition sheet. Any single piece, due to its size, that cannot be fitted through doorway or elevators will be taken as far as possible and then becomes the responsibility of the exhibitor. Arrangements to enlarge such openings, if requested, will be made by Brede/Allied at the exhibitor's expense. Please contact Brede/Allied prior to shipping this type of shipment.
- * All outbound shipments must be tendered with a Brede/Allied bill of lading.
- * Make certain all of your materials are properly insured against fire, theft and all hazards while in transit to and from the convention, moving to and from your booth, and for the duration of the convention. This can usually be done with "riders" to your existing insurance policies.
- * Exhibitor routings on outbound shipments will be honored when possible. In the event the designated carrier fails to pick up by the specified time, such shipments will be re-routed by Brede/Allied.
- * Exhibits left on the booth floor without return instructions will be returned to the exhibitor's address, freight collect, if possible.
- * Brede/Allied as the Material Handling contractor, shall have control over all freight docks, doors, elevators and crate storage areas.
- * Any shipment not handled by Brede/Allied, but for which Brede/Allied is required to handle storage of the empty shipping containers, a charge of \$50.00 per crate, case, box, or carton will be assessed.
- * The responsibility of Brede/Allied with respect to the goods stored hereunder shall be limited to the exercise of ordinary care and diligence by its officers and employees in receiving, handling, keeping and delivering the same. The company shall not be liable for loss or damage by the elements, fire, water, heat, frost, damp, dust, moth, rust, leakage, deterioration, acts of God, riot or unlawful disturbance of the peace or depreciation due to the lapse of time, ordinary wear and tear or perishable nature of the property, nor for injury to goods arising from the lack of proper packing or from improper packing or unpacking by other than its own employees, or other causes beyond its control.

IF THE CARRIER DESIGNATED AND ARRANGED FOR BY YOU FAILS TO PICK UP YOUR OUTBOUND FREIGHT PRIOR TO THE DESIGNATED TIME, WE WILL RE-ROUTE YOUR FREIGHT IN ORDER TO CLEAR THE EXHIBIT HALL. SO THAT WE MAY REROUTE YOUR FREIGHT TO MOVE BY THE PROPER MEANS OF TRANSPORTATION, PLEASE FILL IN THE INFORMATION BELOW.

Ship to: _____
 Street Address _____ City/State/Zip Code _____
 Type of Carrier ___ Air ___ Motor Freight ___ Van Lines

EVENT OR SHOW _____ **DNA 2019** _____ HALL OR HOTEL _____ **MARRIOTT WARDMAN PARK** _____
 COMPANY NAME _____ BOOTH # _____
 ADDRESS _____ CITY _____ STATE _____ ZIP _____
 TELEPHONE _____ FAX _____ EMAIL _____
 AUTHORIZED BY (please print or type) _____
 SIGNATURE _____



Find more on Bredeallied.com



Request for Preprinted Bill of Lading & Shipping Labels

If your order is received by February 26, 2019, your Bill of Lading and Shipping Labels will be delivered to your booth the day of show closing. **After February 26, 2019 this service will not be available.**

Ship to:

Consigned to (Ship to)

Attention

Street Address

City, State, Zip

Method

Air (select)	___ Motor Freight	___ Van Lines	___ POV
___ Next Day			
___ 2 nd Day			
___ Deferred			

Carrier

Freight charges guaranteed by:

Company/Exhibitor Name

Attention

Billing Address

City, State, Zip

Telephone No.

Email Address

Number of Shipping Labels: _____

COMPANY NAME: _____ BOOTH# _____

dna



Find more on Bredeallied.com

Special Handling



Special Handling applies to shipments that are loaded in such a manner as to require additional labor and handling to unload or load out. An additional fee beyond the standard crated rate will apply.

Special Handling Includes:

- Shipments received without certified weight ticket per shipment.

Ground Loading

- Vehicles that are not dock height, preventing the use of loading docks.

Side Door Loading

- Shipments tendered for delivery in such a manner as to prevent access from the rear of the trailer.

Constricted Space Loading

- Freight loaded "high and tight" or down one side as to make shipments not readily available.

Designated Piece Loading

- When a trailer must be loaded in a particular sequence to ensure fit.

Stacked, Cubed-out or Loose Shipments

- Shipments loaded in such a manner requiring items to be removed to ground level for delivery to booth.
- Items that would need to be unstacked/stacked, unstrapped/strapped or load bars to be removed/installed during the unload or load out process.

Multiple Shipments

- Shipments that are loaded mixed on the truck, failing to maintain shipment integrity and/or have multiple delivery areas.

Mixed Shipments

- Pieces for separate shipments that are loaded mixed throughout the delivery vehicle or shipments of crated and uncrated goods where the percentage of uncrated is minimal and does not warrant full uncrated rate for shipment.

Improper Delivery Receipts

- Shipments that arrive without individual Bill of Lading. Possible examples might include: UPS, FedEx, company trucks, privately-owned vehicles.

Uncrated Shipments

- Material that is shipped loose or pad-wrapped and/or unskidded machinery without proper lifting bars or hooks.

Special Handling Examples:



Side Door Loading



Constricted Space Loading



Stacked Shipments



Uncrated Shipments



Multiple Shipments

Find more on Bredeallied.com

Limits of Liability

YOU ARE ENTERING A CONTRACT, WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The terms and conditions set forth below become a part of the Contract between Brede/Allied and the Exhibitor. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

THE MATERIAL HANDLING SERVICE AGREEMENT IS SIGNED, EXHIBITOR'S MATERIALS ARE DELIVERED TO BREDE/ALLIED'S WAREHOUSE OR TO AN EXPOSITION SITE FOR WHICH BREDE/ALLIED IS THE OFFICIAL SHOW CONTRACTOR, OR AN ORDER FOR LABOR AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH BREDE/ALLIED.

- It is understood that Brede/Allied and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable by Brede/Allied hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that Brede/Allied and its subcontractors do not provide for full liability should loss or damage occur.
- Brede/Allied and its subcontractors shall not be responsible for damage to uncrated materials, materials improperly packed, glass breakage or concealed damage Brede/Allied and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.
- Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by Brede/Allied or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), Exhibitor recognizes there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. Brede/Allied will not be responsible for the count or content of materials. All bills of lading covering outgoing shipment(s) submitted to Brede/Allied or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.
- Brede/Allied shall not be liable for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any other cause beyond its controls.
- Brede/Allied shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, or for any other special, incidental or consequential damages.
- It is agreed that if Brede/Allied or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance or nonperformance of obligations imposed by the offering of services to Exhibitors or from negligence, active or otherwise, by Brede/Allied, its subcontractors or their employees.
- Brede/Allied shall not be liable for damage to exhibitor's materials or equipment when forklift operator is under the supervision of the exhibitor or the exhibitor's representative.
- Brede/Allied and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts of freight bills, such as UPS, Federal Express, Express Mail, Parcel Post and private vehicle, etc., due to their delivery procedures. Such shipments will be delivered to booth without guarantee of piece count or condition.
- Empty container labels will be available at the Service desk. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for *empty storage only*, and Brede/Allied and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabeled containers.
- In order to expedite removal of materials from the show site, Brede/Allied shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be routed by Brede/Allied at show site. Brede/Allied assumes no liability as a result of such re-routing or handling.



Helpful Hints



Shipping to the Show

- * When shipping to the warehouse, ensure your shipment arrives by the deadline date to avoid additional surcharges.
- * Clearly mark your company name, booth number and DNA 2019 on your labels.
- * Material handling is charged per shipment. To avoid multiple charges, ship all your pieces together.
- * Make sure your shipment arrives with a certified weight ticket to help avoid Special Handling charges.

How to Store Empty Containers

- * Pick up "Empty Labels" at the Exhibitor Service Desk.
- * Place a label on each container with your company name & booth number on each label.
- * Labeled containers will be picked up periodically and stored during the show.
- * Once containers are placed in empty storage there will be no access to those containers.
- * At the close of the show, the empty containers will be returned to the booth in random order. This process may take several hours.



Shipping Out Procedures at the Close of the Show

- * Pick up your Bill of Lading at the Exhibitor Service Desk.
- * You must complete a Bill of Lading for each individual shipment.
- * All pieces must be labeled individually. Pre-printed shipping labels are available at the Exhibitor Service Desk.
- * Unless you are using a show carrier, schedule your carrier for pick up at the appropriate time.
- * When materials are packed, labeled and ready to be shipped, the completed Bill of lading must be turned in at the Exhibitor Service Desk.



Exhibitor Form



EVENT NAME: _____

DATES: _____

COMPANY: _____

Advanced Rates are available 10 days before show opening
Once your order is submitted a PSAV Representative will contact you with confirmation

BOOTH #: _____

ROOM: _____

AUDIO VISUAL

SERVICE - PER DAY	QTY	Days	Advanced Rate	Rate	TOTAL
17" - 20" LCD Monitor (Table stand only)			\$165.00	\$255.00	
30" - 37" Monitor including Stand (Table stand only)			\$365.00	\$465.00	
40" - 47" Monitor including Stand (Floor or Table)			\$565.00	\$665.00	
55" Monitor including Stand (Floor stand only)			\$920.00	\$1,010.00	
Laptop or Desktop Computer (doesn't include monitor)			\$260.00	\$350.00	
Blu-ray or DVD Player - Please indicate			\$155.00	\$245.00	
Please indicate: Source - VGA, DVI, HDMI ** MONITORS DO NOT SUPPORT USB CONNECTION **					
Exhibit Booth uplighting (includes 4 LED Lights)			\$440.00	\$540.00	
Write in:					
Set & Strike Fee*	1		\$110.00	\$110.00	\$110.00
SUBTOTAL					

INTERNET AND TELEPHONE SERVICE

All IP Address information is assigned automatically via DHCP. Please ensure that the TCP/IP is ENABLED and configured to "OBTAIN AN IP ADDRESS AUTOMATICALLY". If your computer is normally networked in an office setting, please verify compatibility with your IT representative. Outside routers, hubs, or access points are NOT permitted and will NOT operate correctly with our system.

SERVICE - SHOW RATE	QTY	Advanced Rate	Rate	TOTAL
Standard Internet connection - Wired		\$665.00	\$870.00	
Additional connections - Wired		\$225.00	\$305.00	
Wireless Internet Service - 1 Device Connection with SSID and Conference Code		\$190.00	\$300.00	
Additional connections - Wireless		\$60.00	\$100.00	
Dedicated Internet Service or Static IP Address		Please Call	Please Call	
All services include local and toll free numbers. All long distance call are billed at the prevailing hotel rate and billed through the hotel via the credit card provided below. Calling cards can not be used.				
Phone Line (DID or DOD) - Headset or Fax/Credit Card		\$465.00	\$600.00	
Set & Strike Fee*	1	\$110.00	\$110.00	\$110.00
SUBTOTAL				

EXHIBIT BOOTH POWER

SERVICE - SHOW RATE	QTY	Advanced Rate	Rate	TOTAL
500 WATTS/ 5 AMP - 120 VOLTS		\$135.00	\$175.00	
1000 WATTS/ 10 AMP - 120 VOLTS		\$210.00	\$270.00	
2000 WATTS/ 20 AMP - 120 VOLTS		\$270.00	\$350.00	
POWER STRIP		\$30.00	\$45.00	
EXTENSION CORD		\$30.00	\$45.00	
Additional Power Services available including 208 service				
Set & Strike Fee*	1	\$110.00	\$110.00	\$110.00
SUBTOTAL				

If you have checked the LDW box, I have been offered and refused to purchase Loss Damage Waiver (LDW). I understand that I will be held fully liable for any damage and/or loss to the above listed rented equipment.

PSAV is not responsible for voltage fluctuations or power failure due to temporary conditions. No verbal orders are accepted. No credits for unused services. Orders will not be processed without Booth number and form of payment noted. Advanced orders are guaranteed to be installed prior to show opening. There will be no refunds once services are rendered. If customer cancels the event or the provision of all or a portion of audiovisual equipment and services by PSAV, cancellation charges will apply. If cancellation is under 72 hours, 50% of the equipment proposal estimate and 100% of labor charges, plus actual expenses incurred by PSAV in preparing for the event will be charged.

*Additional Labor may be required for larger orders. **Large Speakers at additional cost
PRICES SUBJECT TO CHANGE WITHOUT NOTICE.

IF YOU EXPERIENCE AN ISSUE ON SITE PLEASE CONTACT PSAV AT 202.332.4178. NO REFUNDS WILL BE PROVIDED WITHOUT REPORTING THE ISSUE ONSITE TO A MANAGER.

AUDIO VISUAL TOTAL	
4% LDW (check to decline)	
INTERNET AND PHONE TOTAL	
EXHIBIT POWER TOTAL	
25% SERVICE CHARGE	
SUBTOTAL	
6% Tax	
ESTIMATED TOTAL CHARGES	Place on next page

Payment information and placement is on next page



Please return completed form to:
PSAV
2660 Woodley Road, NW
Washington, DC 20008
Phone: 202.332.4178
Fax: 866.312.5410



Wardmanpark@psav.com

*Pricing valid through December 31, 2019



Exhibit Services

Reliable trade show shipping services





The show must go on!

YRC Freight is ready to customize transportation solutions for any exhibit shipment, any size load, delivering great service, savings and simplicity.

After the show, specify YRC Freight for the move out on the materials handling agreement (MHA), then give us a call. We'll take it from there.

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Delivering confidence at the show

- 100% inbound service guarantee* at no additional cost
- On-site Exhibit managers monitor your inbound shipments for on-time, smooth move ins
- Time-Critical expedited
- Comprehensive North American coverage and online visibility

Giving you more for your money

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- 30 days free storage prior to the show; a great way to save when moving from show to show
- No detention fees at trade shows
- No extra fees for weekend/after-hour pickups

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- Exhibit customer service representatives available 24/7; call 1-800-531-EXPO (3976)
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- Single-shipment transportation for your entire display
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- Specialized Brokerage services designed specifically for cross-border trade show shipping needs

* Subject to applicable Tariffs and Rules and Conditions publications.

yrcfreight.com | 800.531.EXPO (3976) |  Live Chat



TRADE SHOW FURNISHINGS

Product Guide



Featuring:

- POWERED Collections
- Modular Seating
- Executive Seating
- Communal Tables
- Barstools

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Power Up In Style.

Denotes Powered Products



ROMA 
CHRPWR Chair, Powered
(white vinyl) 37"L 31"D 33"H



ROMA 
SFAPWR Sofa, Powered
(white vinyl) 78"L 31"D 33"H



Powered Seating

Empower attendees at your next show with functional charging furniture from CORT and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities. Charging adapters are available to rent for all powered products.



Powered Seating

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

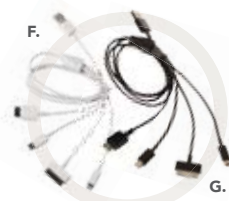


**A) NPLCHP
Naples Chair, Powered**
(black vinyl)
36"L 30"D 33.25"H

**B) NPLSOP
Naples Sofa, Powered**
(black vinyl)
87"L 30"D 33.25"H

**C) NPLLOP
Naples Loveseat, Powered**
(black vinyl)
62"L 30"D 33.25"H

Powered Tables



Ventura Powered Tables
A) VNTWHT Bar
(white top)
72.25"L 26.25"D 42"H
B) VNTBLK Bar
(black top)
72.25"L 26.25"D 42"H

G30 Powered Tables
(white top)
C) G30DWP Café
72"L 26"D 30"H

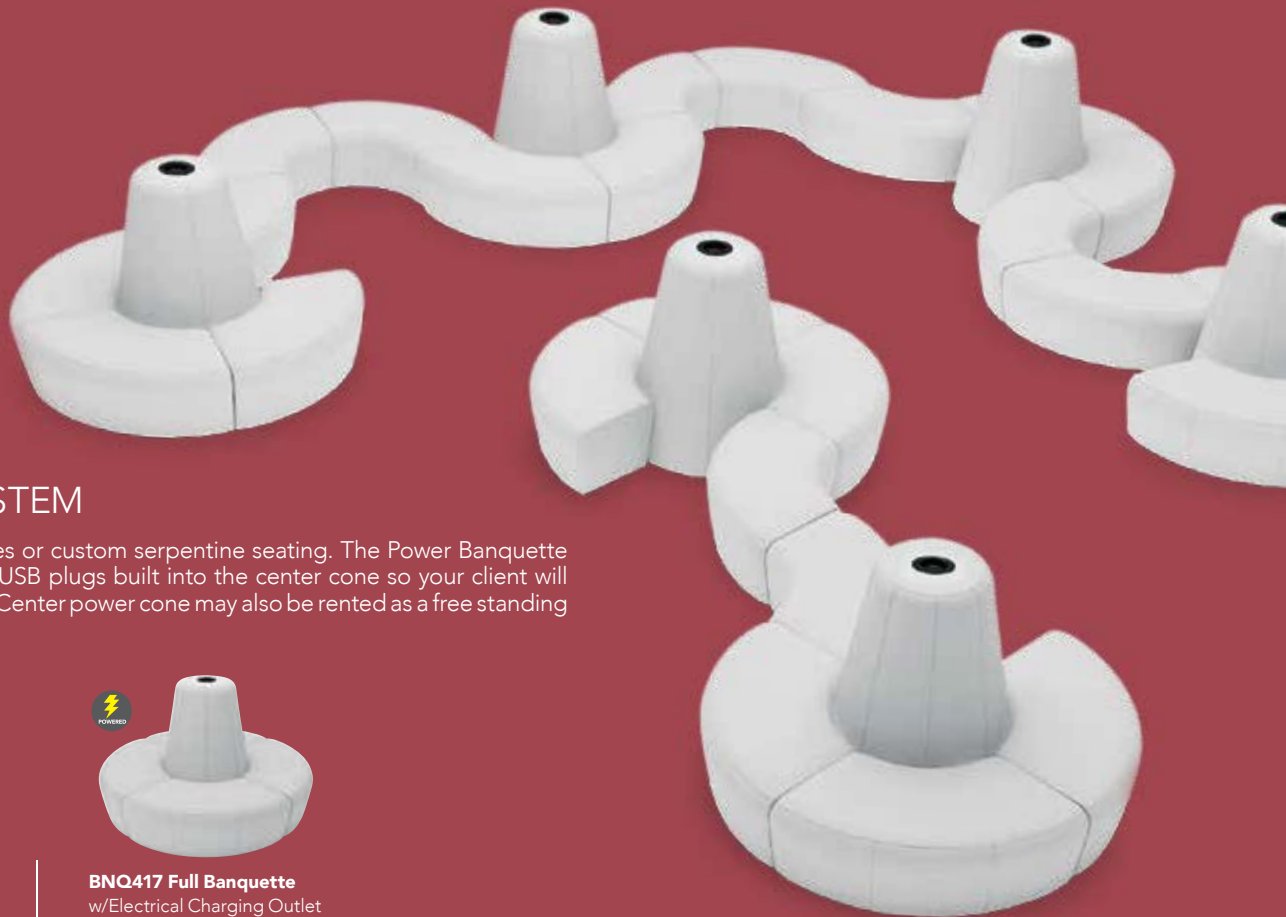
**Sydney Powered
Cocktail Tables**
D) C1WP
(white, brushed steel)
48"L 26"D 18"H
E) C1YP
(black, brushed steel)
48"L 26"D 18"H

Charging Adapters
F) ADAPTW (white)
G) ADAPT B (black)

Charging adapters are available to rent for all powered products.

Powered Banquettes.

Denotes Powered Products



MODULAR SYSTEM

Create round banquettes or custom serpentine seating. The Power Banquette system has 3 AC and 2 USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a free standing charging station.



BNQTL7 Center Cone
w/Electrical Charging Outlet
(white vinyl)
38"RND 51"H



BNQ417 Full Banquette
w/Electrical Charging Outlet
(white vinyl)
72"RND 51"H



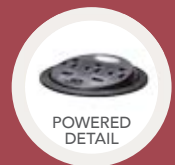
BNQR17 Ottoman Ring
(4 ottoman seats)
(white vinyl)
72"RND 18"H



BNQ7 Quarter Curve Ottoman
(white vinyl)
53"L 22"D 18"H




WHT12 Half Bench Ottoman
(white vinyl)
39"L 22"D 18"H



Detail of Electrical
Charging Outlet

Powered Pedestals

 Denotes AC and USB charging outlets

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface)

Powered Locking Pedestal

- A) PDL36W** (white)
24"L 24"D 36"H
- B) PDL42W** (white)
24"L 24"D 42"H
- C) PDL36B** (black)
24"L 24"D 36"H
- D) PDL42B** (black)
24"L 24"D 42"H


Charging Adapters

- E) ADAPTW** (white)
- F) ADAPT B** (black)

Charging adapters are available to rent for all powered products.



Powered Tech Desk

 Denotes AC and USB charging outlets



A) TECH3B Tech Desk, Powered w/3 Drawer File Cabinet

(black metal, laminate)
60"L 30"D 30"H

B) TECH Tech Desk, Powered

(black metal, laminate)
60"L 30"D 30"H

C) TECH3 3 Drawer File Cabinet on Castors

(black metal, laminate)
16"L 20"D 28"H

Charging Adapter

- D) ADAPT B** (black)

Charging adapters are available to rent for all powered products.



Soft Seating

Create Engaging Booth Environments

HOPI

(gray linen)

HOPCH, Chair

21"L 25"D 34"H

HOPLV, Loveseat

48"L 25"D 34"H

PEDESTAL

PDL42W

Powered Locking

(white)

24"L 24"D 42"H

CAFÉ TABLE

30WHHC

Hydraulic Chrome Base

(laminated white top)

30" Round 29"H

REGIS

REGOTT End Table

(brushed metal)

16"L 15.5"D 16.5"H

MARCHE

MAR010 Swivel Ottoman

(blue fabric)

17" RND 18"H



Soft Seating Collections

Available in Power 

A.



B.



BAJA

A) BCHWHT Chair
(white vinyl)
36"L 30.5"D 28"H

B) BLVWHT Loveseat
(white vinyl)
61"L 30.5"D 28"H

A.



B.



FAIRFAX

A) FAIRSW Sofa
(white vinyl, brushed metal)
62"L 26"D 30"H

B) FAIRCW Chair
(white vinyl, brushed metal)
27"L 26"D 30"H

A.



B.



C.



NAPLES

A) NPLCHR Chair
(black vinyl)
36"L 30"D 33.25"H
NPLCHP (Powered)

B) NPLSOF Sofa
(black vinyl)
87"L 30"D 33.25"H
NPLSOP (Powered)

C) NPLLOV Loveseat
(black vinyl)
62"L 30"D 33.25"H
NPLLOP (Powered)

Munich Collection

Modular Seating to Design Custom Exhibits



MUNICH

MNCHSC Sectional 3pc.
(gray fabric)
93.5" L 27" D 28.5" H

SILVERADO

C1E Cocktail Table
(glass, chrome)
36" Round 17" H



MNCHCH Munich Armless Chair
(gray fabric)
22.5" L 27" D 28.5" H



MNCHCC Munich Corner Chair
(gray fabric)
26" L 27" D 28.5" H



MNCHLV Munich Armless Loveseat
(gray fabric)
45" L 27" D 28.5" H

Soft Seating Collections



A.



B.

ALLEGRO

A) CHR002 Chair

(blue fabric)
36"L 34.5"D 30"H

B) SFA002 Sofa

(blue fabric)
73"L 34.5"D 30"H



A.



B.



C.

TANGIERS

A) TANSOF Sofa

(beige textured)
78"L 37"D 36"H

B) TANCHR Chair

(beige textured)
34"L 37"D 36"H

C) TANLOV Loveseat

(beige textured)
57.5"L 37"D 37"H



A.



B.



C.

KEY LARGO

A) KEYCHR Chair

(black fabric)
35"L 35"D 34"H

B) KEYLOV Loveseat

(black fabric)
57"L 35"D 34"H

C) KEYSOF Sofa

(black fabric)
79"L 35"D 34"H

SOUTH BEACH

A) SO1 Sofa

(platinum suede)
69"L 29"D 33"H

B) OTS Ottoman

(platinum suede)
25"L 31"D 18"H

C) SO2

Sofa Sectional 3pc.

(platinum suede)
152"L 40"D 33"H



A.

B.

C.

Accent Chairs

KEY WEST

OCB Chair
(black)
31"L 31"D 31"H



MADDEN

MADGRY Arm Chair
(light gray vinyl)
27"L 32"D 33"H



SWANSON

SWAN Swivel Chair
(white vinyl)
28"L 25"D 30"H



Accent Chairs



A.



B.



C.

**A) BCW
Madrid Chair**
(white vinyl)
30"L 30"D 31"H

**B) OCH
Madrid Chair**
(black vinyl)
30"L 30"D 31"H

C) FAIRCW Chair
(white vinyl, brushed metal)
27"L 26"D 30"H

**D) LABREA
La Brea Swivel Chair**
(charcoal gray, fabric)
35"L 27"D 40"H

**E) MNCHCH
Munich Armless Chair**
(gray fabric)
22.5"L 27"D 28.5"H

F) HOPCH, Chair
(gray linen)
21"L 25"D 34"H



D.



E.



F.

Meeting & Stage Chairs



A.



B.



C.

Meeting Chair

25.5"L 23.5"D 34"H

A) OCMESP (espresso vinyl)

B) OCMTAU (taupe fabric)

C) OCMWHT (white vinyl)

ZENITH

A) ZENCHR Chair
(white, chrome)
18.25"L 22"D 32"H

**B) 30MAHC
Madison Hydraulic
Café Table**
(chrome base, gray
acajou top)
30" RND 29"H



LAGUNA

C) LMCHR Chair
(maple, chrome)
18"L 19"D 34"H

**D) 30WHHC
Round Café Table**
(white laminate top,
chrome hydraulic base)
30" Round 29"H



**MALBA
MALGRY Chair**
(gray)
20"L 20"D 32"H



**MALBA
MALGRN Chair**
(green)
20"L 20"D 32"H



Group Seating

Styles & Shapes



Berlin Chair
18"L 22"D 32"H
A) CS8 (black, white)
B) CS9 (red, white)

C) CS4
Syntax Chair
(black, chrome)
23"L 19"D 32.25"H

D) XCHR
Christopher Chair
(white vinyl, chrome)
17"L 19"D 35"H

E) CH002
Wendy Chair
(clear acrylic)
15"L 20"D 36"H

F) SC10
Razor Armless Chair
(white)
15.38"L 15.5"D 30.5"H

G) SC3
Brewer Chair
(onyx, black)
20"L 20"D 32"H

H) XC6
Altura Guest Chair
(black crepe)
25"L 20"D 34"H

Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

I) RSTDIN Rustique Chair w/arms (gunmetal) 20"L 18"D 31"H
J) DUET Duet Chair (black, chrome) 21"L 23"D 33"H





Ottomans

VIBE CUBE

18" L 18" D 18" H

- A) VIB09 (white vinyl)
- B) VIB10 (black vinyl)
- C) VIB11 (steel blue vinyl)
- D) VIB13 (purple vinyl)
- E) VIB12 (silver vinyl)
- F) VIB07 (beige vinyl)
- G) VIB04 (red vinyl)
- H) VIB06 (gold/bronze vinyl)
- I) VIB01 (green vinyl)
- J) VIB03 (pink vinyl)
- K) VIB05 (yellow vinyl)
- L) VIB02 (blue vinyl)
- M) VIB08 (orange vinyl)

Styles & Shapes



Beverly Bench
 60"L 20"D 18"H
A) BVLYWH (white vinyl)
B) BVLYBK (black vinyl)
C) BVLYGR (gray fabric)
D) BVLYRD (red fabric)
E) BVLYOB (ocean blue fabric)
F) BVLYLN (linen fabric)
G) BVLYBN (brown fabric)

H) WHT12 Half Bench
 (white vinyl)
 39"L 22"D 18"H

ENDLESS Square
 34"L 34"D 15"H
I) END02B (black)
J) END02W (white)
ENDLESS Curved
 60.5"L 37.5"D 15"H
K) END01B (black)
L) END01W (white)

M) BNQ7 Quarter Curve
 (white vinyl)
 53"L 22"D 18"H

N) BNQR17 Ring
 (4 ottoman seats)
 (white vinyl)
 72"RND 18"H

O) SAL Sally Stool
 (white)
 12" Round 17"H

P) CUBL20 Edge LED Cube
 (white plastic)
 20"L 20"D 20"H
 A/C power only

Q) REGBEN Regis Bench
 (brushed metal)
 47"L 15.5"D 16"H

Marche Swivel



Marche Swivel Ottomans
 17"RND 18"H
A) MAR001 (white vinyl)
B) MAR005 (red fabric)
C) MAR009
 (pear yellow fabric)
D) MAR007 (plum fabric)
E) MAR010 (blue fabric)
F) MAR002 (gray fabric)
G) MAR006
 (rose quartz fabric)
H) MAR003 (linen fabric)
I) MAR004
 (raspberry fabric)
J) MAR008
 (meadow green fabric)

Accent Tables

ALONDRA

Cocktail Table

47"L 24"D 16"H

- A) ALC100 (glass, chrome)
- B) ALC200 (wood, chrome)



B.



C.



D.



ALONDRA

End Table

20"L 20"D 20"H

- C) ALE100 (glass, chrome)
- D) ALE200 (wood, chrome)

GEO

Cocktail Table

50"L 22"D 16"H

- A) C1C (glass, chrome)
- B) C1FWB (wood, black)



B.



C.



D.



GEO

End Table

26"L 26"D 20"H

- C) E1C (glass, chrome)
- D) E1FWB (wood, black)

Styles & Shapes

Available in Power 



SYDNEY

(brushed steel)

Cocktail Tables

48"L 26"D 18"H

A) C1W (white)

C1WP (Powered)

B) C1Y (black)

C1YP (Powered)

End Tables

27"L 23"D 22"H

C) E1W (white)

D) E1Y (black)

REGIS

(brushed metal)

E) REGBEN Bench Table

47"L 15.5"D 16"H

F) REGOTT End Table

16"L 15.5"D 16.5"H

SILVERADO

(glass, chrome)

G) E1E End Table

24" Round 22"H

H) C1E Cocktail Table

36" Round 17"H

OLIVER

(walnut finish)

I) EOLI End Table

22" Round 22"H

J) COLI Cocktail Table

47"L 27"D 19"H

RUSTIC

(wood)

K) ETBL E-Table

21"L 15.5"D 27.5"H

L) TMBTBL Timber Table

16" Round 17"H

M) AURA

Aura Round Table

(white metal)

15" Round 22"H

N) CUBTBL Edge LED Cube Table

(plexi top, white plastic)

20"L 20"D 20"H

A/C power only

Café Tables



A) 30MAHC Madison Hydraulic Café Table

(chrome base, gray acajou top)
30" RND 29"H

B) MALGRN Malba Chair

(green)
20"L 20"D 32"H



30" Round Café Tables

Standard Black Base

30" Round 29"H

A) ZTH (liquid steel blue top)

B) ZTB (red top)

Hydraulic Chrome Base

30" Round 29"H

C) 30WHHC (white laminate top)

D) 30STHC (silver textured)

E) CS4 Syntax Chair

(black, chrome)

23"L 19"D 32.25"H

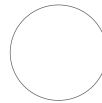


Customize And Create

Choose your base, black or chrome, then pick a color that suits your design.



MAPLE



WHITE LAMINATE



SILVER TEXTURED



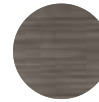
GRAPHITE NEBULA



LIQUID STEEL BLUE



RED



MADISON/GRAY ACAJOU



A.



B. | G.



C. | H.



D. | F.



E.



I.



J. | N.



K. | O.



L.



M.

Café Tables

Standard Black Base
30" Round 29"H

- A) ZTG (silver textured)
- B) ZTJ (graphite nebula)
- C) ZTK (maple)
- D) 30WH29 (white laminate)
- E) ZTA (Madison/gray acajou)

36" Round 29"H

- F) ZTO (white laminate)
- G) ZTN (graphite nebula)
- H) ZTP (maple)

Café Tables

Hydraulic Chrome Base
30" Round 29"H

- I) 30SBHC (liquid steel blue)
- J) 30GRHC (graphite nebula)
- K) 30MTHC (maple)
- L) 30BRHC (red)

36" Round 29"H

- M) 36WTHC (white laminate)
- N) 36GRHC (graphite nebula)
- O) 36MTHC (maple)

Mix & Match

Create the ultimate look. Choose from a wide variety of colorful Group Seating for the perfect style.

- A) ZENCHR Zenith Chair (white, chrome) 18.25"L 22"D 32"H
- B) DUET Duet Chair (black, chrome) 21"L 23"D 33"H



Bar Tables



A) 30WHHB
30" Round Bar Table
(white laminate top, chrome hydraulic base)
30"RND 45"H
B) AP512
Apex Barstools
(blue ultra suede)
21"L 21"D 33"H

C) 30SBHB
30" Round Bar Table
(liquid steel blue top, chrome hydraulic base)
30"RND 45"H

D) LMBAR
Laguna Barstool (maple, chrome)
18"L 20"D 47"H



E) RSTSQT
Rustique Square Metal Bar Table
(gunmetal)
23.75"L 23.75"D 41.25"H

F) RSTSTL
Rustique Barstool
(gunmetal)
13"L 13"D 30"H



Customize And Create

Choose your base, black or chrome, then pick a color that suits your design.



Bar Tables

Standard Black Base
 30" Round 42"H
A) VTJ (graphite nebula)
B) VTK (maple)
C) VTG (silver textured)
D) VTB (red)
E) 30WH42 (white laminate)
F) VTH (liquid steel blue)
G) VTA (Madison/gray acajou)

36" Round 42"H
H) VTW (white laminate)
I) VTN (graphite nebula)
J) VTP (maple)

Bar Tables

Hydraulic Chrome Base
 30" Round 45"H
K) 30GRHB (graphite nebula)
L) 30MTHB (maple)
M) 30STHB (silver textured)
N) 30BRHB (red)

36" Round 45"H
O) 36WTHB (white laminate)
P) 36GRHB (graphite nebula)
Q) 36MTHB (maple)



Style & Design

Create the right look. Choose from a wide variety of Bar Table heights and colors for the perfect look.

- R) 30MAHB 30" Round Bar Table w/Hydraulic Chrome Base**
 (Madison/gray acajou) 30" RND 45"H
- S) ZENBAR Zenith Barstool** (white, chrome) 19"L 20"D 44"H



Barstools



A.

B.

C.

D.

LIFT BARSTOOLS

- 15" Round 23–33.5"H
A) ROLLWH (white vinyl)
B) ROLLRD (red vinyl)
C) ROLLBL (black vinyl)
D) ROLLGY (gray vinyl)

Styles & Shapes



A.



B.



C.



D.



E.



F.



G.



H.



I.



J.



K.



L.



M.



N.

Apex Barstools

21"L 21"D 33"H

A) APS08 (black vinyl)

B) APS59 (red vinyl)

C) APS75 (white vinyl)

D) APS12 (blue ultra suede)

Zoey Barstools

15"L 16"D 30-34.75"H

E) BS002 (white, chrome)

F) BS003 (black, chrome)

Banana Barstools

21"L 22"D 41.75"

G) BSS (black, chrome)

H) BST (white, chrome)

Oslo Barstools

17"L 20"D 45"H

I) BSD (blue)

J) BSC (white)

K) XBAR Christopher Barstool

(white vinyl, chrome)

19"L 15"D 41"H

L) BS001 Shark Barstool

(white, chrome)

22"L 19"D 34-44"H

M) BSR Syntax Barstool

(black, chrome)

23"L 19"D 43.25"H

N) RSTSTL Rustique Barstool

(gunmetal)

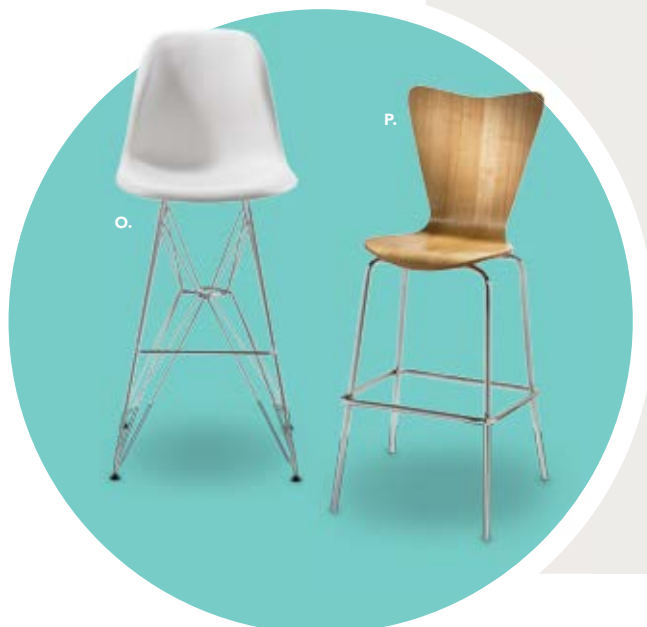
13"L 13"D 30"H

Mix & Match

Create the ultimate look. Choose from a wide variety of select Bar Seating for the perfect style.

O) ZENBAR Zenith Barstool (white, chrome) 19"L 20"D 44"H

P) LMBAR Laguna Barstool (maple, chrome) 18"L 20"D 47"H



Conference Tables



PWRUSB

Powered Conference Table Module
(black) 5"L 2.25"D 2"H

Includes 2 AC and 2 USB outlets. Available for all conference tables except the Geo, Merlin, Atomic and Work Tables.



42" Round Conference Table

42"RND 29"H

A) CONF42 (white laminate)

B) CB1 (graphite nebula)

C) CB8 (Madison/gray acajou)



MADISON

(Madison/gray acajou)

D) MADC05 5' Table

60"L 48"D 29"H

E) MADC08 8' Table

96"L 60"D 29"H

F) MADC10 10' Table

120"L 48"D 29"H

Styles & Shapes

A.



C.



D.



E.



F.



G.



H.



I.



J.



K. | L.



M.



Atomic Round Tables

(glass, chrome)
A) 42ATO 42"RND 30"H
 (not shown)
36ATO 36"RND 30"H

Geo Rounded Square Tables

42"L 42"D 29"H
C) CE1 (glass, chrome)
D) CF1 (glass, black)

Geo Rectangular Tables

60"L 36"D 29"H
E) CF2 (glass, black)
D) CE2 (glass, chrome)

G) MERLIN Merlin Multi Use Table

(gray laminate, black)
 46"L 29"D 30"H

H) WD3 Work Table
 (white laminate, white)
 48"L 24"D 30"H

Conference Tables

(graphite nebula)

I) CB3 8'
 96"L 48"D 29"H

J) CB2 6'
 72"L 42"D 29"H

Conference Tables

(granite)

K) C508GR 8'
 96"L 44"D 29"H

L) CT10GR 10'
 120"L 46"D 29"H

M) CT06GR 6'
 72"L 36"D 29"H

Mix & Match

N) PROEXB Pro Executive High Back Chair (black vinyl) 25"L 24"D 48"H Adjustable.

O) PROMID Pro Executive Mid Back Chair (white vinyl) 24"L 22"D 40"H Adjustable.



Executive Seating



Pro Executive High Back Chair

25"L 24"D 48"H Adjustable.
A) PROEXE (white classic vinyl)
B) PROEXB (black vinyl)



PROMDB Pro Executive Mid Back Chair
(black vinyl)
24"L 22"D 40"H Adjustable



PROMID Pro Executive Mid White Chair
(white vinyl)
24"L 22"D 40"H Adjustable




PROGB Pro Executive Guest Chair
(black vinyl)
24"L 22"D 36"H



SY1 Altura Steno Chair
(black crepe)
25"L 26"D 21"H

Communal and Powered Tables

Denotes AC and USB charging outlets 



Charging adapters are available to rent for all Powered Table Products.

Ventura Powered Bar Tables

(silver frame)
72.25"L 26.25"D 42"H

- A) VNTBLK (black top)
- VNTWHT (white top)

Ventura Communal Bar Tables

(silver frame)
72.25"L 26.25"D 42"H

- Maple Top
- B) VNTMNP (solid)
- VNTBMW (grommets)
- White Top
- C) VNTBWW (grommets)
- VNTWNP (solid)
- Black Top
- VNTBNP (solid)

Ventura BAR TABLES

Choose from Powered, Solid or Grommet Hole Table Tops.



A. 



Table Top Options

Colors not available in all table options. Please check options listed to the right.



G30 CAFÉ TABLES

G30 Powered Café Tables

72"L 26"D 30"H.

- A) G30DWP (silver frame, white top)

G30 Communal Café Tables

(silver frame)
72"L 26"D 30"

- Maple Top
- B) G30DMS (solid)
- C) G30DMW (grommets)
- White Top
- D) G30DWS (solid)
- E) G30DWW (grommets)



A. 



Office Essentials

MADISON

A) JD8 Madison Executive Desk

(gray acajou) 60"L 30"D 29"H

B) CR8 Madison Credenza

(gray acajou) 60"L 20"D 29"H

C) PROMDB Pro Executive Mid Back Chair

(black vinyl)

24"L 22"D 40"H Adjustable


D) PROEXE Pro Executive High Back Chair

(white classic vinyl)

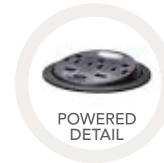
25"L 24"D 48"H Adjustable



TECH COLLECTION

 Denotes AC and USB charging outlets

A. 



POWERED
DETAIL

A) TECH3B Tech Desk, Powered, w/3 Drawer File Cabinet

(black metal, laminate)
60"L 30"D 30"H

B) TECH Tech Desk, Powered

(black metal, laminate)
60"L 30"D 30"H

C) TECH3 3 Drawer File Cabinet on Castors

(black metal, laminate)
16"L 20"D 28"H

B. 



C.



D.

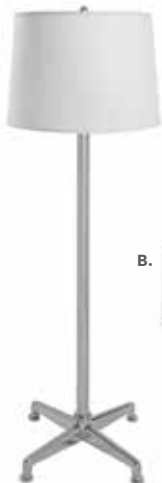
Charging Adapters

D) ADAPT B (black)

Charging adapters are available to rent for all powered products.

LIGHTING & PRODUCT DISPLAY

A.



B.



C.



D.



ACCENT LAMPS

MASON LAMPS

(brushed silver)

A) LA15 Floor Lamp

18" Round 55"H

B) LA14 Table Lamp

16" Round 26"H

SHELVING

C) PSHCCS

Posh Shelving

(Chrome, Acrylic)

36"L 18"D 72"H

D) BC8

Madison Bookcase

(gray acajou)

36"L 12"D 72"H

Show Essentials



REFRIGERATORS

- C) R1R Large**
(White, 14.0 cubic feet)
28"L 28"D 64"H
- D) R1Q Small**
(White, 4.0 cubic feet)
20"L 22"D 33"H



MARTINI BAR

- A) BRC Martini Bar Circle**
Comprised of three BR1 Martini Bars
100"L 100"D 45"H
- B) BR1 Martini Bar**
(gray metal, frosted glass top)
67"L 22"D 45"H



Suggested Uses of Martini Bar



LIGHTED PRODUCTS

LED light available in white, red, green, blue and rolling color.



A.



B.

A) CUBL20 Edge LED Cube Ottoman

(white plastic)
20"L 20"D 20"H
A/C power only

B) CUBTBL Edge LED Cube Table

(plexi top, white plastic)
20"L 20"D 20"H
A/C power only

MOBILE TABLET STANDS & ACCESSORIES

Denotes AC and USB charging outlets



Mobile Tablet Stands
Include 3 AC and 2 USB
Charging Outlets



TABLET STANDS

A) TBSTND (black)
14"L 13"D 44.5"H

B) TBSTDW (white)
14"L 13"D 44.5"H

ACCESSORIES

C) TBBCHR
Brochure Holder
(black)
8.625"L 1.1"D 11.325"H

D) TBSHLF
Charging Shelf
(black)
14.85"L 7.17"D 1"H

E) TBPNTR
Wireless Printer Holder
(black)
3.3"L 1.9"D 5.28"H



SELECTION



DESIGN

TRUSTED



SOLUTIONS



MODERN



SERVICE

Nationwide Service

24 hours a day, 7 days a week, 365 days a year

CORT Trade Show Furnishings is proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit. Make CORT Trade Show Furnishings your furniture solution.





DELIVERY INFORMATION			
Show Name:			
Contractor:			
Booth Number(s):		Show Date:	
Venue:			

BALTIMORE DISTRICT
 SERVICE AREA: MIDATLANTIC, MD, DC, VA, PA, DE
 CORT Trade Show Furnishings
 7466 Candlewood Rd., Suite G
 Hanover, MD 21076
 301-776-7690
Please email both pages to:
 TSBaltimore@cort.com

ORDER INFORMATION	
Exhibiting Co:	
Address:	
City, State, Zip:	
Phone:	
Fax:	
Contact:	
Email:	
Authorized By:	

PAYMENT INFORMATION			
Order Total:			
Ordering within 14 days of show opening?	Late Order Fee:		
State Tax: (excluding NV, CA & OR)			
TOTAL DUE:			
Credit Card:			
Exp Date:		CVV:	6]]b[]d] 7 cXY.
Name (Print):			
Signature:			

PAYMENT: In order to guarantee delivery, all orders must be received and full payment made no later than 14 days prior to the show. Payment may be made by credit card or a check drawn on a U.S. bank unless prior arrangements were made.

LATE ORDERS: Orders received within 14 days prior to show opening are subject to a 30% late order fee.

CANCELLATIONS: If cancelled within 14 days prior to move-in, a 50% charge will be applied. Cancellations made after move-in begins receive no refund.

CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL
POWERED					
BNQTL7		Center Cone, Powered	White Vinyl	\$ 559	
ADAPT B		Charging Adapter	Black	\$ 20	
ADAPT W		Charging Adapter	White	\$ 20	
BNQ417		Full Banquette, Powered	White Vinyl	\$ 1,775	
G30DWP		G30 Café Table, Powered	White Top	\$ 471	
NPLCHP		Naples Chair, Powered	Black Vinyl	\$ 495	
NPLLOP		Naples Loveseat, Powered	Black Vinyl	\$ 645	
NPLSOP		Naples Sofa, Powered	Black Vinyl	\$ 785	
PWRUSB		Powered Table Module	Black	\$ 59	
CHRPWR		Roma Chair, Powered	White Vinyl	\$ 499	
SFAPWR		Roma Sofa, Powered	White Vinyl	\$ 799	
C1YP		Sydney Cocktail Table, Powered	Black, Brushed Steel	\$ 284	
C1WP		Sydney Cocktail Table, Powered	White, Brushed Steel	\$ 284	
VNTBLK		Ventura Bar Table, Powered	Black Top, Silver Frame	\$ 595	
VNTWHT		Ventura Bar Table, Powered	White Top, Silver Frame	\$ 595	
Additional Powered Products Under Office & Product Display on Pg 2					
SOFT SEATING COLLECTIONS					
CHR002		Allegro Chair	Blue Fabric	\$ 390	
SFA002		Allegro Sofa	Blue Fabric	\$ 557	
BCHWHT		Baja Chair	White Vinyl	\$ 422	
BLVWHT		Baja Loveseat	White Vinyl	\$ 618	
FAIRCW		Fairfax Chair	White Vinyl, Brushed Metal	\$ 273	
FAIRSW		Fairfax Sofa	White Vinyl, Brushed Metal	\$ 385	
HOPCH		Hopi Chair	Gray Linen	\$ 184	
HOPLV		Hopi Loveseat	Gray Linen	\$ 288	
KEYCHR		Key Largo Chair	Black, Fabric	\$ 247	
KEYLOV		Key Largo Loveseat	Black, Fabric	\$ 290	
KEYSOF		Key Largo Sofa	Black, Fabric	\$ 381	
MNCHCH		Munich Armless Chair	Gray Fabric	\$ 350	
MNCHLV		Munich Armless Loveseat	Gray Fabric	\$ 622	
MNCHCC		Munich Corner Chair	Gray Fabric	\$ 424	
MNCHSC		Munich Sectional, 3 Pc.	Gray Fabric	\$ 1,396	
NPLCHR		Naples Chair	Black Vinyl	\$ 465	
NPLLOV		Naples Loveseat	Black Vinyl	\$ 557	
NPLSOF		Naples Sofa	Black Vinyl	\$ 666	
SO2		South Beach Sectional	Platinum Suede, 3 Pieces	\$ 1,267	
SO1		South Beach Sofa	Platinum Suede	\$ 530	
TANCHR		Tangiers Chair	Beige Textured	\$ 325	
TANLOV		Tangiers Loveseat	Beige Textured	\$ 520	
TANSOF		Tangiers Sofa	Beige Textured	\$ 525	
ACCENT CHAIRS					
OCB		Key West Chair	Black	\$ 318	
LABREA		La Brea Swivel Chair	Charcoal Gray, Fabric	\$ 330	
MADGRY		Madden Arm Chair	Light Gray, Vinyl	\$ 330	
OCH		Madrid Chair	Black	\$ 514	
BCW		Madrid Chair	White	\$ 514	
SWAN		Swanson Swivel Chair	White Vinyl	\$ 286	

CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL
MEETING CHAIRS					
OCMESP		Meeting Chair	Espresso	\$ 220	
OCMTAU		Meeting Chair	Taupe Fabric	\$ 220	
OCMWHT		Meeting Chair	White Vinyl	\$ 220	
GROUP SEATING					
XC6		Altura Guest Chair	Black Crepe	\$ 246	
CS8		Berlin Chair	Black, White	\$ 98	
CS9		Berlin Chair	Red, White	\$ 98	
SC3		Brewer Chair	Onyx, Black	\$ 135	
XCHR		Christopher Chair	White Vinyl, Chrome	\$ 87	
DUET		Duet Stack Chair	Black, Chrome	\$ 55	
LMCHR		Laguna Chair	Maple, Chrome	\$ 111	
MALGRY		Malba Chair	Gray	\$ 85	
MALGRN		Malba Chair	Green	\$ 85	
SC10		Razor Armless Chair	White	\$ 67	
RSTDIN		Rustique Chair w/ arms	Gunmetal	\$ 116	
CS4		Syntax Chair	Black, Chrome	\$ 160	
CH002		Wendy Chair	Clear Acrylic	\$ 92	
ZENCHR		Zenith Chair	White, Chrome	\$ 129	
OTTOMANS					
BVLYBK		Beverly Bench Ottoman	Black Vinyl	\$ 303	
BVLYBN		Beverly Bench Ottoman	Brown Fabric	\$ 303	
BVLYGR		Beverly Bench Ottoman	Gray Fabric	\$ 303	
BVLYLN		Beverly Bench Ottoman	Linen Fabric	\$ 303	
BVLYOB		Beverly Bench Ottoman	Ocean Blue Fabric	\$ 303	
BVLYRD		Beverly Bench Ottoman	Red Fabric	\$ 303	
BVLYWH		Beverly Bench Ottoman	White Vinyl	\$ 303	
CUBL20		Edge LED Cube Ottoman	White, Plastic	\$ 145	
END01B		Endless Curved Ottoman	Black	\$ 333	
END01W		Endless Curved Ottoman	White	\$ 333	
END02B		Endless Square Ottoman	Black	\$ 285	
END02W		Endless Square Ottoman	White	\$ 285	
WHT12		Half Bench Ottoman	White Vinyl	\$ 290	
MAR010		Marche Swivel Ottoman	Blue Fabric	\$ 147	
MAR002		Marche Swivel Ottoman	Gray Fabric	\$ 147	
MAR003		Marche Swivel Ottoman	Linen Fabric	\$ 147	
MAR008		Marche Swivel Ottoman	Meadow Green	\$ 147	
MAR009		Marche Swivel Ottoman	Pear Yellow Fabric	\$ 147	
MAR007		Marche Swivel Ottoman	Plum Fabric	\$ 147	
MAR004		Marche Swivel Ottoman	Raspberry Fabric	\$ 147	
MAR005		Marche Swivel Ottoman	Red Fabric	\$ 147	
MAR006		Marche Swivel Ottoman	Rose Quartz Fabric	\$ 147	
MAR001		Marche Swivel Ottoman	White Vinyl	\$ 147	
BNQR17		Ottoman Ring	White Vinyl	\$ 1,365	
BNQ7		Quarter Curve Ottoman	White Vinyl	\$ 381	
Additional Ottomans On Pg 2					

Page 1 TOTAL

SHOW NAME:					BOOTH:						
CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL	CODE	QTY	ITEM	DESCRIPTION	2018	TOTAL
OTTOMANS (continued)						BARSTOOLS					
SAL		Sally Stool/Ottoman	White	\$	74	APS08		Apex Barstool	Black Vinyl	\$	177
OTS		South Beach Wedge Ottoman	Platinum Suede	\$	252	APS12		Apex Barstool	Blue Ultra Suede	\$	177
VIB07		Vibe Cube Ottoman	Beige Vinyl	\$	108	APS59		Apex Barstool	Red Vinyl	\$	177
VIB10		Vibe Cube Ottoman	Black Vinyl	\$	108	APS75		Apex Barstool	White Vinyl	\$	177
VIB02		Vibe Cube Ottoman	Blue Vinyl	\$	108	BSS		Banana Barstool	Black, Chrome	\$	197
VIB06		Vibe Cube Ottoman	Gold/Bronze Vinyl	\$	108	BST		Banana Barstool	White, Chrome	\$	197
VIB01		Vibe Cube Ottoman	Green Vinyl	\$	108	XBAR		Christopher Barstool	White Vinyl, Chrome	\$	153
VIB08		Vibe Cube Ottoman	Orange Vinyl	\$	108	LMBAR		Laguna Barstool	Maple, Chrome	\$	140
VIB03		Vibe Cube Ottoman	Pink Vinyl	\$	108	ROLLBL		Lift Barstool	Black Vinyl	\$	170
VIB13		Vibe Cube Ottoman	Purple Vinyl	\$	108	ROLLGY		Lift Barstool	Gray Vinyl	\$	170
VIB04		Vibe Cube Ottoman	Red Vinyl	\$	108	ROLLRD		Lift Barstool	Red Vinyl	\$	170
VIB12		Vibe Cube Ottoman	Silver Vinyl	\$	108	ROLLWH		Lift Barstool	White Vinyl	\$	170
VIB11		Vibe Cube Ottoman	Steel Blue Vinyl	\$	108	BSD		Oslo Barstool	Blue	\$	209
VIB09		Vibe Cube Ottoman	White Vinyl	\$	108	BSC		Oslo Barstool	White	\$	209
VIB05		Vibe Cube Ottoman	Yellow Vinyl	\$	108	RSTSTL		Rustique Barstool	Gunmetal	\$	106
ACCENT TABLES						CONFERENCE TABLES					
ALC100		Alondra Cocktail Table	Glass, Chrome	\$	259	36ATO		Atomic 36" Round Table	Glass	\$	239
ALC200		Alondra Cocktail Table	Wood, Chrome	\$	259	42ATO		Atomic 42" Round Table	Glass	\$	239
ALE100		Alondra End Table	Glass, Chrome	\$	186	MERLIN		Merlin Multi Use Table	Gray Laminate, Black	\$	275
ALE200		Alondra End Table	Wood, Chrome	\$	186	WD3		Work Table	White Laminate, White	\$	264
AURA		Aura Round Table	White Metal	\$	115	CB8		42" Round Madison Conference Table	Gray Acajou	\$	306
ETBL		E Table	Wood	\$	142	CB1		42" Round Table	Graphite Nebula	\$	306
CUBTBL		Edge LED Cube Table	White, Plastic, Plexi Top	\$	145	CONF42		42" Round Table	White Laminate	\$	306
C1C		Geo Cocktail Table	Glass, Chrome	\$	201	CB2		6' Conference Table	Graphite Nebula	\$	366
C1FWB		Geo Cocktail Table	Wood, Black	\$	227	CT06GR		6' Table	Granite	\$	375
E1C		Geo End Table	Glass, Chrome	\$	197	CB3		8' Conference Table	Graphite Nebula	\$	432
E1FWB		Geo End Table	Wood, Black	\$	197	C508GR		8' Table	Granite	\$	432
COLI		Oliver Cocktail Table	Walnut Finish	\$	191	CT10GR		10' Table	Granite	\$	648
EOLI		Oliver End Table	Walnut Finish	\$	165	CF2		Geo Table, Rectangle	Glass, Black	\$	359
REGBEN		Regis Bench/Table	Brushed Metal	\$	229	CE2		Geo Table, Rectangle	Glass, Chrome	\$	359
REGOTT		Regis End Table	Brushed Metal	\$	164	CF1		Geo Table, Rounded Square	Glass, Black	\$	253
C1E		Silverado Cocktail Table	Glass, Chrome	\$	224	CE1		Geo Table, Rounded Square	Glass, Chrome	\$	253
E1E		Silverado End Table	Glass, Chrome	\$	205	MADC05		Madison 5' Table	Gray Acajou	\$	361
C1Y		Sydney Cocktail Table	Black, Brushed Steel	\$	225	MADC08		Madison 8' Table	Gray Acajou	\$	721
C1W		Sydney Cocktail Table	White, Brushed Steel	\$	225	MADC10		Madison 10' Table	Gray Acajou	\$	721
E1Y		Sydney End Table	Black, Brushed Steel	\$	197	EXECUTIVE CHAIRS					
E1W		Sydney End Table	White, Brushed Steel	\$	197	SY1		Altura Steno Chair	Black Crepe	\$	160
TMBTBL		Timber Table	Wood	\$	137	PROGB		Pro Executive Guest Chair	Black Vinyl	\$	201
CAFÉ TABLES W/ STANDARD BLACK BASE						PROEXB		Pro Executive High Back Chair	Black Vinyl	\$	287
ZTJ		30" Round Café Table	Graphite Nebula Top	\$	179	PROEXM		Pro Executive High Back Chair	White Classic Vinyl	\$	287
ZTH		30" Round Café Table	Liquid Steel Blue Top	\$	179	PROMDO		Pro Executive Mid Back Chair	Black Vinyl	\$	187
ZTK		30" Round Café Table	Maple Top	\$	179	PROMID		Pro Executive Mid Back Chair	White Classic Vinyl	\$	187
ZTB		30" Round Café Table	Red Top	\$	179	COMMUNAL TABLES W/ SOLID TOPS					
ZTG		30" Round Café Table	Silver Textured Top	\$	179	VNTBND		Ventura Communal Bar Table	Black Top, Silver Frame	\$	515
30WH29		30" Round Café Table	White Laminate Top	\$	173	VNTMNP		Ventura Communal Bar Table	Maple Top, Silver Frame	\$	515
ZTA		30" Round Madison Café Table	Gray Acajou	\$	171	G30DMS		G30 Communal Café Table	Maple Top	\$	412
ZTN		36" Round Café Table	Graphite Nebula Top	\$	193	G30DWS		G30 Communal Café Table	White Top	\$	412
ZTP		36" Round Café Table	Maple Top	\$	193	VNTWNP		Ventura Communal Bar Table	White Top, Silver Frame	\$	515
ZTQ		36" Round Café Table	White Laminate Top	\$	193	COMMUNAL TABLES W/ GROMMET HOLES					
CAFÉ TABLES W/ HYDRAULIC BASE						VNTBMW		Ventura Communal Bar Table	Maple Top, Silver Frame	\$	515
30GRHC		30" Round Café Table	Graphite Nebula Top	\$	244	VNTBWW		Ventura Communal Bar Table	White Top, Silver Frame	\$	515
30SBHC		30" Round Café Table	Liquid Steel Blue Top	\$	211	G30DMW		G30 Communal Café Table	Maple Top	\$	412
30MTHC		30" Round Café Table	Maple Top	\$	244	G30DWW		G30 Communal Café Table	White Top	\$	412
30BRHC		30" Round Café Table	Red Top	\$	244	OFFICE & PRODUCT DISPLAY					
30STHC		30" Round Café Table	Silver Textured Top	\$	244	TECH3		3 Drawer File Cabinet on Castors	Black Metal, Laminate	\$	115
30WHHC		30" Round Café Table	White Laminate Top	\$	244	CR8		Madison Credenza	Gray Acajou	\$	397
30MAHC		30" Round Madison Café Table	Gray Acajou	\$	232	JD8		Madison Executive Desk	Gray Acajou	\$	455
36GRHC		36" Round Café Table	Graphite Nebula Top	\$	262	TECH		Tech Desk, Powered	Black Metal, Laminate	\$	363
36MTHC		36" Round Café Table	Maple Top	\$	262	TECH3B		Tech Desk, Powered w/ 3 Drawer File Cabinet	Black Metal, Laminate	\$	444
36WTHC		36" Round Café Table	White Laminate Top	\$	262	BC8		Madison Bookcase	Gray Acajou	\$	339
BAR TABLES						PSHCCS		Posh Shelving	Chrome, Acrylic	\$	387
RSTSQT		Rustique Square Metal Bar Table	Gunmetal	\$	206	PDL36B		Powered Locking Pedestal, 36"	Black	\$	401
BAR TABLES W/ STANDARD BLACK BASE						PDL36W		Powered Locking Pedestal, 36"	White	\$	401
VTJ		30" Round Bar Table	Graphite Nebula Top	\$	196	PDL42B		Powered Locking Pedestal, 42"	Black	\$	477
VTH		30" Round Bar Table	Liquid Steel Blue Top	\$	196	PDL42W		Powered Locking Pedestal, 42"	White	\$	477
VTK		30" Round Bar Table	Maple Top	\$	196	LAMPS					
VTB		30" Round Bar Table	Red Top	\$	196	LA15		Mason Floor Lamp	Brushed Silver	\$	175
VTG		30" Round Bar Table	Silver Textured Top	\$	196	LA14		Mason Table Lamp	Brushed Silver	\$	114
30WH42		30" Round Bar Table	White Laminate Top	\$	191	MOBILE TABLE STANDS					
VTA		30" Round Madison Bar Table	Gray Acajou	\$	191	TBSTND		Mobile Tablet Stand	Black	\$	108
VTN		36" Round Bar Table	Graphite Nebula Top	\$	212	TBSTDW		Mobile Tablet Stand	White	\$	108
VTP		36" Round Bar Table	Maple Top	\$	212	TBBCHR		Brochure Holder	Black	\$	50
VTW		36" Round Bar Table	White Laminate Top	\$	212	TBSHLF		Charging Shelf	Black	\$	50
BAR TABLES W/ HYDRAULIC BASE						TBPNTR		Wireless Printer Holder	Black	\$	50
30GRHB		30" Round Bar Table	Graphite Nebula Top	\$	244	REFRIGERATORS					
30SBHB		30" Round Bar Table	Liquid Steel Blue Top	\$	211	R1R		Refrigerator, Large	White, 14.0 cubic feet	\$	692
30MTHB		30" Round Bar Table	Maple Top	\$	244	R1Q		Refrigerator, Small	White, 4.0 cubic feet	\$	243
30BRHB		30" Round Bar Table	Red Top	\$	244	BARS					
30STHB		30" Round Bar Table	Silver Textured Top	\$	244	BR1		Martini Bar	Gray Metal, Frosted Glass Top	\$	1,041
30WHHB		30" Round Bar Table	White Laminate Top	\$	244	BRC		Martini Bar Circle	3 Martini Bars	\$	2,998
30MAHB		30" Round Madison Bar Table	Gray Acajou	\$	232						
36GRHB		36" Round Bar Table	Graphite Nebula Top	\$	262						
36MTHB		36" Round Bar Table	Maple Top	\$	262						
36WTHB		36" Round Bar Table	White Laminate Top	\$	262						